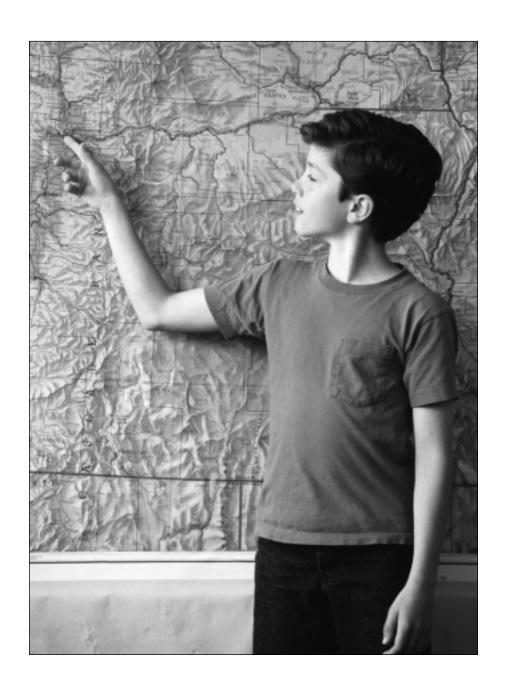


APPENDICES



APPENDICES

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APPENDIX A: ACTFL Guidelines

ACTFL Performance Guidelines for K-12 Learners

The guidelines described on the following page were introduced at the ACTFL convention in November 1998. Individual copies are available through ACTFL:

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ACTFL PERFORMANCE GUIDELINES FOR K-12 LEARNERS TASK FORCE

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Figure 1 (continued)

ACTFL Performance Guidelines for K-12 Learners

Why New Guidelines?

For nearly two decades, the ACTFL Proficiency Guidelines (1982) have profoundly influenced our profession, first in the area of assessment and second in the area of curriculum development. Even though they were designed to describe language performance of adult-like language users, these guidelines have also been helpful in articulating the kind of language high school users might produce. The ACTFL Proficiency Guidelines (1982) assume a certain level of cognitive development with which the language user can perform language tasks and functions and also describe language proficiency regardless of where and how it is acquired.

The ACTFL Performance Guidelines for K-12 Learners expand upon the aforementioned guidelines by focusing on second language use by students who participate in elementary, middle and high school foreign language programs. Unlike adult language users, students in the K-12 spectrum are in a continuous process of cognitive development that influences their ability to perform language tasks. Additionally, students acquire their language skills in the controlled and carefully articulated environment of a school classroom. The new ACTFL Performance Guidelines for K-12 Learners take these factors into consideration as they set forth characteristics of language users at the various stages or benchmarks of learning and development.

Standards for Foreign Language Learning are the content standards that define the "what" of foreign language learning in American classrooms. The ACTFL Performance Guidelines for K-12 Learners are the performance standards that define the "how well." Like Standards for Foreign Language Learning, the ACTFL Performance Guidelines for K-12 Learners are designed to reflect second language learning that begins in kindergarten and continues in an uninterrupted sequence through Grade 12, reflecting a vision for language learning and language use by American students. Clearly, more American school districts now offer longer sequences of foreign language than ever before. However, a 13-year uninterrupted program of foreign language study is not commonly found in this country as the 20th century draws to a close.

While designed to describe language use by students who articulate along the 13-year continuum of language learning set forth by *Standards for Foreign Language Learning*, language professionals whose students do not travel on a 13-year continuum will still find the *ACTFL Performance Guidelines for K-12 Learners* useful since they account for various entry points that reflect most major language sequences

found in the United States. Users of the *K-12 Guidelines* will be able to identify language performance descriptions for their students who fit into any of the following configurations: K-4; K-8; K-12; 5-8; 5-12; 9-10; 9-12.

What are these Guidelines Intended to Do?

Standards for Foreign Language Learning have answered the question of "what" should be taught in American foreign language classrooms. Subsequent efforts by states and local school districts have further defined what should be taught to American students learning foreign languages. Such standards are known as "content standards." What has heretofore been missing is the answer to the question "how well" should students be expected to do the "what." These guidelines, or "performance standards," provide information to teachers and administrators about how well students can be expected to do the "what" from the content standards.

The ACTFL Performance Guidelines for K-12 Learners were developed to help foreign language educators better understand the developmental path that second language learning takes when it occurs within a school setting. More exposure to language and culture content, as provided by the classroom teacher, is a major factor in language acquisition by students. Varying learning speeds, biases to certain learning styles and the general language learning ability of students also affect how well a second language is learned. The language performance descriptions contained in these Guidelines are designed to help teachers understand how well students demonstrate language ability at various points along the language learning continuum.

Hopefully, using the ACTFL Performance Guidelines for K-12 Learners will alleviate the pressure experienced by many foreign language educators to achieve unrealistic goals in short periods of instructional time. Students require carefully planned and well-sequenced learning opportunities that provide practice in using the language in order to internalize language competencies. The hundreds of American foreign language educators who reviewed and responded to these guidelines during their development have verified that the descriptions represent the reality of what students should be able to do with a foreign language after set amounts of time provided that their instruction is both standards-based and performance-based. That being the case, teachers

Figure 1 (continued)

ACTFL Performance Guidelines for K-12 Learners

should be able to refer this document, reflect on their students' use of language, and feel that they are "on track." Alternatively, teachers may read the descriptors and determine that their students do not perform at a level consistent with the time and effort spent and, therefore, seek ways of modifying their program to achieve the level of language performance described.

Classical Languages

The ACTFL Performance Guidelines for K-12 Learners are also intended to be applied to the classical languages (Latin and Greek). While often falsely assumed that students of Latin and classical Greek spend all of their instructional time reading and translating, the new performance guidelines provide a further context for a more comprehensive view of the instructional components to be found in such classes. The importance of the three modes of communication (Interpersonal, Interpretive and Presentational) as an applicable principle to the learning of the classical languages is evidenced in the following standards found in the Standards for Classical Languages:

- Students read, understand and interpret Latin or Greek.
- Students use orally, listen to, and write Latin or Greek as part of the language learning process.

Therefore, while reading and understanding the written messages of the ancient world is a key to communication in the study of Latin and classical Greek, the oral use of the language can also be employed to build student interest and to heighten understanding of and appreciation for the languages and their cultures.

Less Commonly Taught Languages

The ACTFL Performance Guidelines for K-12 Learners have been written to describe realistic language performance for students at the various benchmarks along the instructional sequence. Particularly, they describe performance expected in students who study the western languages most commonly taught in American schools. Students whose native language is English find many similarities between English and the languages of the western world, both in oral and written forms. These similarities aid the students in their acquisition of the new language. Conversely, when students encounter the less commonly taught languages such as Arabic, Chinese, Japanese, Korean, and Russian, new hurdles await them: unfamiliar sounds, different writing systems and new grammars. These linguistic features, which oftentimes cannot be

linked to anything the students know in their native language, present challenges and generally tend to extend the language acquisition process. It cannot be expected, therefore, that students learning the less commonly taught languages should reach the same level of performance as those who study the western languages more frequently offered in American schools.

How Are the Guidelines Organized?

Following the organizing principle of Standards for Foreign Language Learning, the ACTFL Performance Guidelines for K-12 Learners are organized to describe language use as it is characterized by modes of communication: Interpersonal, Interpretive and Presentational. Developers of the standards viewed the use of language "modes" as a richer more natural way of envisioning communication than the traditional four skills of listening, speaking, reading and writing. Additionally, Brecht and Walton (1994) suggest that looking at these language modes places primary emphasis on the context and purpose of the communication rather than concentrating on any one skill in isolation.

The Interpersonal Mode is characterized by active negotiation of meaning among individuals. Participants observe and monitor one another to see how their meanings and intentions are being communicated. Adjustments and clarifications can be made accordingly. As a result, there is a higher probability of ultimately achieving the goal of successful communication in this mode than in the other two modes. The Interpersonal Mode is most obvious in conversation, but both the interpersonal and negotiated dimensions can be realized through reading and writing, such as the exchange of personal letters or of electronic mail (e-mail) messages.

The Interpretive Mode is focused on the appropriate cultural interpretation of meanings that occur in written and spoken form where there is no recourse to the active negotiation of meaning with the writer or speaker. Such instances of "one-way" reading or listening include the cultural interpretation of texts, movies, radio and television broadcasts, and speeches. Interpreting the cultural meaning of texts, oral or written, must be distinguished from the notion of reading and listening "comprehension," where the term could refer to understanding a text with an American mindset. Put another way, interpretation differs from compre-

Figure 1 (continued)

ACTFL Performance Guidelines for K-12 Learners

hension in that the former implies the ability to "read (or listen) between the lines."

Since the Interpretive Mode does not allow for active negotiation between the reader and the writer or the listener and the speaker, it requires a much more profound knowledge of culture form the outset. The more one knows about the other language and culture, the greater the chances of creating the appropriate cultural interpretation of a written or spoken text. It must be noted, however, that cultural literacy and the ability to read or listen between the lines are developed over time and through exposure to the language and culture.

The Presentational Mode refers to the creation of messages in manner that facilitates interpretation by members of the other culture where no direct opportunity for the active negotiation of meaning between members of the two cultures exists. Examples include the writing of reports and articles or the presentation for speeches. These examples of "one-way" writing and speaking require a substantial knowledge of language and culture from the outset, since the goal is to make sure that members of the other culture, the audience, will be successful in reading and listening between the lines.

These three modes of communication, then, provide the organizing principle for describing language performance, as evidenced by students at the benchmarks labeled Novice Range, Intermediate Range and Pre-Advanced Range. These benchmarks correlate to students enrolled in K-Grade 4 or Grade 5-8 programs; Grade 9-10 programs; K-Grade 8, Grade 9-12 or Grade 5-12 programs; and K-Grade 12 programs, respectively. These benchmarks also reflect language descriptors as set forth in the Novice, and Intermediate sections of the ACTFL Proficiency Guidelines.

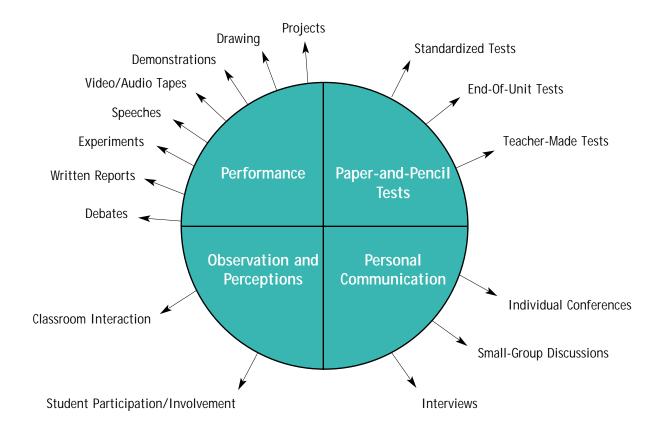
To provide the user of these guidelines with as much specificity as is possible and helpful, the language performance descriptors are grouped into the following domains within each of the three modes:

- Comprehensibility
- (How well is the student understood?)
- Comprehension
 - (How well does the student understand?)
- Language Control
 - (How accurate is the student's language?)
- Vocabulary
 - (How extensive and applicable is the student's vocabulary?)
- Cultural Awareness
 - (How is the student's cultural knowledge reflected in language use?)
- Communication Strategies (How does the student maintain communication?)

(Portions of this section taken form Standards for Foreign Language Learning: Preparing for the 21st Century with permission.)

APPENDIX B: Assessments

Figure 2
ASSESSMENT PROFILE



IDEAS FOR EXHIBITIONS AND PROJECTS

The following list provides teachers with ideas for products, performances, and processes that can be incorporated as authentic tasks into projects and exhibitions. Teachers using this list will provide students with meaningful, relevant classroom experiences that can be applied in real-world contexts and actively involve students in the learning process.

The list was compiled from a variety of sources (Jacobs, 1995; Maker & Nielsen, 1996); most are ideas from teachers who have used them in the classroom.

World language teachers are encouraged to use this list to create their own list of projects to fit course outcomes and the varied interests and talents of students.

The categories are only one way to arrange the list. Many products and performances can cross over into other categories. In the world language classroom, culture is interwoven throughout the products, processes, and performances, as are the communicative skills.

Media/Technology

advertisements	editorials	news reports	slides
cable channels	filmstrips	newsletters	slide shows
CD-ROM creations	infomercials	newspapers	TV shows
clip art	magazines	opinion polls	TV Guide
commercials	marketing campaigns	radio shows	travelogue
computer graphics	movies	screen-plays	videos
computer programs	multimedia presentations	scripts	Web home page

Visual and Performing Arts

artwork:	dances	music compositions	puppets/shows
painting	displays	musical instruments	raps, jingle, chants,
 sculpture 	drawings	musical performance	cheers
 ceramics 	flags	musical plays	record/CD/book covers
banners	flip books	musical symbols	role plays
billboards	flower arrangements	origami	silkscreen prints
block prints	fugues	pantomimes	simulations
bulletin boards	greeting cards	paper	skits
cartoons	illustrations	papier-mâché creations	sociodramas
choral readings	jewelry	photo essays	song writing
chorales	labels	photography	stitchery
clay models	logos	plays	tattoos
clothing design	masks	pop-up books	totem poles
collages	mobiles	posters	wallpaper patterns
comic strips	mosaics	pottery	weaving
costume creation	murals	props for plays	-

Speaking/Listening

audio/videotapes	debates	oral reports	seminars
choral readings	discussions	panel discussions	speeches
court-trial simulations	flannel boards	presentations	story boards
cooperative tasks	narratives	scenarios	

Figure 3 (continued)

IDEAS FOR EXHIBITIONS AND PROJECTS

Reading/Writing/Literature

3-D research papers ABC books bibliographies biographies bookmarks books children's stories dictionaries of terms encyclopedias essays expository writing fables historical documents histories illuminated manuscripts journal articles lists of books read lists of movies seen lyrics memoirs

myths
narrative writing
outlines
persuasive writing
poetry
poetry anthologies
portfolios
position papers
reaction papers
reports

research reports satires stories term papers time capsules time-lines written questions writing systems

Hands-on/Kinesthetic

collections constructions crafts demonstrations dioramas environmental studies field trips flash cards floor plans flower arrangements games inventions labs learning centers models

museum displays

obstacle courses physical exercise precision drill team project cube scale models scavenger hunts sewing sports/outdoor activities

synchronized movement terrariums tools treasure hunts

Daily Life

application forms bills boxes/cartoons brochures checks cleaning contracts customs daily routines diaries directions e-mail
eulogies
family trees
foods/cooking
government forms
instructions
invitations
journals
junk mail
labels
last wills
laws

letters of all kinds
manuals
maps
menus
messages--voice/written
obituaries
pamphlets
parties
petitions
photo albums
prescriptions
questionnaires

receipts
recipe books
recipes
resumes
schedules
school
scrapbooks
shopping lists
spreadsheets
surveys
work

secret codes

Thinking Skills

analogies categorizing/classifying cause/effect charts compare/contrast comparison charts concepts cross-number puzzles crossword puzzles
decision making
design experiments
diagrams
elaboration
evaluation
evaluation of evidence
experiments
extrapolation
fact files
goal setting

graphic organizers graphs graphs, 3-D homework lesson and test design patterns plans problem-solving puzzles rating scales reflection

self-discovery synthesis synthesis of research tessellation Venn diagrams visualization webbing/mind maps

Adapted from Nebraska K-12 Foreign Language Frameworks, 1996

STUDENT PORTFOLIO ARTIFACTS

Oral Presentations

- debates
- addresses
- discussions
- mock trials
- monologues
- interviews
- speeches

Multimedia Presentations

- videotapes
- films
- audiotapes
- slides
- photo essays
- print media
- computer programs
- storytelling
- oral histories
- poetry reading
- broadcasts

Visual and Graphic Arts

- paintings
- storybooks
- drawings
- murals
- posters
- sculptures
- cartoons
- mobiles

Representations

- maps
- graphs
- dioramas
- models
- mock-ups
- displays
- bulletin boards
- charts
- replicas

Performances

- role-playing, drama
- dance/movement
- choral readings
- music (choral and instrumental)

Written Presentations

- expressive (diaries, journals, writing logs)
- transactional (letters, reports, surveys, essays)
- poetic (poems, myths, legends, stories, plays)

SAMPLE ASSESSMENT RUBRICS

Generic Rubrics for World Languages

Generic Rubric	Generic Rubric for Collaborative Work					
	4	3	2	1		
Workload equality	workload shared equally	workload some- what unequal	workload unequal- done mostly by one or two students	workload unequal- one student has done all the work		
On task	all the time	most of the time	sometimes	little involvement; rarely on task		
Interaction	much discussion; shows respect for others	some discussion; respectful of others	little discussion; easily distracted; somewhat disrespect- ful of others	shows little interest; disrespectful of others		

Generic Rubric for Oral Presentations-Simple Answers							
	Yes No						
Accurate pronunciation							
Accurate grammar							

Generic Rubric for Oral Presentations—Cultural Role Play					
	4	3	2	1	
Pronunciation	accurate throughout, near native	understandable, with very few errors	some errors, but still understandable	poor pronunciation very anglicized	
Fluency	smooth delivery	fairly smooth	unnatural pauses	halting; hesitant; long gaps	
Comprehensibility	easily understood	understood	difficult to understand	incomprehensible	
Vocabulary	extensive use of targeted vocabulary	some use of targeted vocabulary	minimal use of targeted vocabulary	fails to use targeted vocabulary	
Credibility (shows knowledge of culture)	credible role play; reflects the culture	credible role play; somewhat reflects the culture	limited credibility; little connection to target culture	not credible; no connection to target culture visible	
Performance	lively, enthusiastic; good eye contact	general enthusiasm; some eye contact	little enthusiasm; limited eye contact	reads from cards; monotonous; no eye contact	

Adapted from Nebraska K-12 Foreign Language Frameworks, 1996

Figure 5 (continued)

SAMPLE ASSESSMENT RUBRICS Generic Rubrics for World Languages

Generic Rubric for Written Material–General					
	4	3	2	1	
Grammar	perfect	uses well what is being studied	some errors with what is being studied	doesn't seem to understand what is being studied	
Vocabulary	creative use of vocabulary	vocabulary at present level of study	some use of current vocabulary; key words missing	minimal use of targeted vocabulary at present level of study; words used incorrectly	
Spelling	perfect	very few errors in spelling and accent marks	some errors in spelling and accent marks	many errors in spelling and accent marks	

	Outstanding 3	Satisfactory 2	Poor 1
Spelling/Pronunciation	spelling and punctuation almost always correct	some errors throughout	careless; numerous errors
Grammar	at current level of study or above with very few errors	some errors—subjects and verbs don't always match, wrong tenses are sometimes used; does not always represent current level of study	writing is a 1st- or 2nd- year level; many grammatical errors— frequent mismatched subjects and verbs; writing is mostly in present tense
Effort	more than required	meets requirement	some items missing; work appears hastily assembled
Creativity	creative, original descriptions; realistic characters; well illustrated; neat	some creativity; simple descriptions; mostly neat	shows no creativity or planning; incomplete descriptions; unrealistic characters; haphazard illustrations or no illustrations

Adapted from Nebraska K-12 Foreign Language Frameworks, 1996

SAMPLE ASSESSMENT RUBRICSAssessing the Quality of Portfolios

Assessing the Quality of Portfolios

This rubric suggests standards and criteria that teachers can use to assess portfolios. The standards and criteria should be shared with students before they begin building their portfolios.

	Superior	Excellent	Good	In Progress
Appearance	extremely eye appealing, professional looking	attractive, neat	somewhat attractive or neat	sloppy, effort not shown
Creativity	creativity abounds, much original thinking and/ or elaboration	much creativity, original thinking, and/or elaboration	some evidence of creativity, original thinking or elaboration	little or no evidence of creativity, original thinking or elaboration
Content	all quality artifacts chosen demonstrate a high level of reasoning	quality artifacts chosen demonstrate clear reasoning	some artifacts chosen demonstrate clear reasoning	few or none of the artifacts chosen demonstrate clear reasoning
Organization	striking organization that makes the reading flow smoothly	organized, definite transition between works and parts of the portfolio	fairly organized, good transition in topics	nothing in order, appears thrown together, no transition
Completeness	contains required pieces, shows much extra effort with additional pieces	contains required piece, some additional pieces	contains required pieces	missing some required pieces
Reflection	high level of analytical thinking backed by sound evidence	obvious time on reflection, honest; excellent details	adequate reflection shown	very brief, done hurriedly, not sincere or honest

SAMPLE ASSESSMENT RUBRICS Rating Scales

Figure 7A. Example of a Holistic Rating Scale 4 — Exceeds Expectations No errors in expression (i.e., of likes/dislikes and/or asking/answering questions); near-native pronunciation; use of structures beyond expected proficiency; near-native use of appropriate cultural practices; followed instructions, went beyond expectations. Almost all expressions of likes/dislikes and/or asking/answering questions 3 — Excellent correct; easily understood with infrequent errors in pronunciation, structures, and vocabulary usage; almost all cultural practices demonstrated and appropriate; followed instructions completely. 2 — Good Some errors of likes/dislikes and/or asking/answering questions; comprehensible with noticeable errors in pronunciation, structures, and/or vocabulary usage; some cultural practices demonstrated and appropriate; mostly followed instructions. 1 — Not Yet Few or no expressions of likes/dislikes and/or asking/answering questions stated correctly; nearly or completely incomprehensible; cultural practices were inappropriate or not demonstrated at all; little evidence of following instructions.

Figure 7B. Example of an Analytic Rating Scale				
	4 Exceeds Expectations	3 Excellent	2 Good	1 Not Yet
Expresses likes/dislikes	no errors	almost all correctly expressed	some errors, majority correctly stated	few or none correctly stated
Is comprehensible (pronunciation, structures, vocabulary usage)	near-native pronunciation; use of structure beyond expected proficiency	easily understood, infrequent errors	comprehensible with noticeable errors in pronunciation, structures, and/or vocabulary usage	nearly or completely incomprehensible
Demonstrates appropriate cultural practices	near-native use of practices	almost all demonstrated and appropriate	some demonstrated and appropriate	inappropriate or none demonstrated
Follows instructions	went beyond expectations	follows instructions completely	mostly follows instructions	little evidence of following instructions

Analytic rating scales give more information about specific criteria and should be used when students and teachers want feedback on the strengths and weakness of a performance, product, or process. Levels of performance (standards) are described for each of the criteria. "An analytic scale requires that raters give separate ratings to different aspects of the work. Criteria incorporating several outcomes are analytic." (Herman, Aschbacker, & Winters, 1992, p. 70)

Adapted from Nebraska K-12 Foreign Language Frameworks, 1996

SAMPLE ASSESSMENT RUBRICS

Rubrics for Assessment of American Sign Language

The following rubrics suggest samples of standards and criteria for assessing the expressive and receptive language skills of students who are learning American Sign Language. These rubrics are not inclusive of the comprehensive expressive and receptive language skills that students will need to gain a fluency in American Sign Language, but rather they suggest a general framework for assessment.

Figure 8A: Rubric for Assessment of American Sign Language Expressive Skills

	4 Excellent	3 Very Good	2 Satisfactory	1 In Progress	
Formation: Handshape Palm Orientation Movement Location	Consistent use of correct signsClear, easily under- stood	Self-corrects; few mistakes made Easily understood	Some errors, but is understandable Errors are usually not corrected	 Frequent incorrect formation of signs Very difficult to understand signs 	
Space Referents: Motion/Location of Verbs (includes eye gaze, body shifting, and choice of signs)	 Extensive use of setting up points in space to refer to objects and people Good eye contact Lively, enthusiastic, uses expressiveness 	 Frequently sets up points in space to refer to objects and people; makes some errors Maintains some eye contact Some use of expressive behaviors 	Limited use of setting up points in space to refer to objects and people; sometimes makes errors Limited eye contact Limited use of expressive behaviors	Difficulty with setting up points in space to refer to objects and people Difficulty with maintaining eye contact Lacks expressive behaviors when signing	
Story Grammar—Use of Non-Manual Markers: Yes/No Questions "Wh—" Questions Location Negation Contrastive Structure (referents, time, intensity, etc.)	 Uses good facial expressions correctly and consistently Uses intensifiers (dramatic use of facial expressions and signs) to match information conveyed Uses all non-manual markers appropriately 	Appropriate use of facial expressions when signing Inconsistent use of intensifiers Inconsistent use of non-manual markers	Some appropriate use of facial expressions Limited use of intensifiers Limited use of non-manual markers	Lacks facial expressions when signing Difficulty using intensifiers Difficulty using non-manual markers	
Fluency/Accuracy: Smoothness and Fluency of Signs Conceptually Accurate Ideas/Messages	Communicates with fluency and confidence Signs conceptually accurate ideas/messages consistently	Smooth flow of signs with confidence most of the time Signs conceptually accurate ideas/messages the majority of the time	Hesitates and self-corrects when signing Signs conceptually accurate ideas/messages on a limited basis	 Jerky hand movements and choppy use of signs Unable to sign conceptually accurate ideas/messages 	

Figure 8 (continued)

SAMPLE ASSESSMENT RUBRICS

Rubrics for Assessment of American Sign Language

Figure 8B: Rubric for Assessment of American Sign Language Receptive Skills

	4 Excellent	3 Very Good	2 Satisfactory	1 In Progress
Basic Vocabulary	 Understands all signed vocabulary words Does not need repeti- tion of signed vocab- ulary words 	 Understands most signed vocabulary words Rarely requires repeti- tion of signed vocab- ulary words 	Limited understanding of signed vocabulary words Requires some repetition of signed vocabulary words	 Very limited under- standing of signed vocabulary words Requires frequent repetition of signed vocabulary words
Fingerspelling	 Understands all fingerspelled words Does not need any repetition 	Understands most fingerspelled words Rarely requires repetition of fingerspelled words	Limited understanding of fingerspelled words Requires some repetition of fingerspelled words	 Very limited under- standing of finger- spelled words Requires frequent repetition of finger- spelled words
Simple ASL Sentences and Simple ASL Questions	 Understands all simple ASL sentences Understands all simple ASL questions Does not need any repetition of sentences/questions 	 Understands most simple ASL sentences Understands most simple ASL questions Needs some repetition of sentences/ques- tions 	Limited understanding of simple ASL sentences Limited understanding of simple ASL questions Often needs sentences/questions repeated	Very limited under- standing of simple ASL sentences Very limited under- standing of simple ASL questions Requires frequent repetition of sentences/questions
Complex ASL Sentences and Complex ASL Questions	 Understands all complex ASL sentences Understands all complex ASL questions Does not need any repetition of sentences/questions 	 Understands most complex ASL sen- tences Understands most complex complex ASL questions Needs some repetition of sentences/ques- tions 	Limited understanding of complex ASL sentences Limited understanding of complex ASL questions Often needs sentences/ questions repeated	Very limited under- standing of complex ASL sentences Very limited under standing of complex ASL questions Requires frequent repetition of sentences/questions
Non-Manual Markers: Yes/No Questions "Wh—" Questions Location Negation Contrastive Structure (referents, time, intensity, etc.)	Understands all non- manual markers Responds appropriate- ly to non-manual behaviors	Understands most non-manual markers Responds appropriately to most non- manual behaviors	Understands some non-manual markers; asks for clarification of some non-manual behaviors Responds appropriately to some non-manual markers	Limited understanding of non-manual markers; frequently needs non-manual markers clarified or explained Responds inappropriately to non-manual markers

SAMPLE ASSESSMENT RUBRICS Oral Activity Self-Evaluation

Rate yourself in each of the following categories:

****	fantastic
****	very good
***	good
**	fair
*	needs improvement

Combont	* * * * *	* * * *	* *	*	*
ContentThe content was complete.					
The ideas were well organized.					
ComprehensibilityI was comprehensible to my partner.I was comprehensible to the teacher.					
Vocabulary and expressionsI used recently learned expressions.I used recently learned new vocabulary.					
Grammar • I used challenging constructions.					
FluencyI spoke in reasonable quantity.I spoke with few hesitations.					
RegisterI used formal or familiar forms of expression, as appropriate.					

Developed by Karen Jogan, Albright College, Reading, PA

SAMPLE ASSESSMENT RUBRICS

Oral Report Assessment

•					
Reviewer:					
Date:	Class:				
Assignment Title:					
I understood what the report was about	Yes	Sc	mewhat		Nc
I liked the way the speaker					
To improve, the speaker might					
Rate the oral report form from 5	(fantastic) to	1 (nee	eds impi	rovemer	nt)
Outlines presented	5	4	3	2	1
Key words listed	5	4	3	2	1
noj nordo notod	0			2	1
Clear organization	5	4	3	2	1
Clear organization Use of visuals/illustrations	5	4	3	2	1
Clear organization	5	4	3	2	1 1
Clear organization Use of visuals/illustrations Minimal reference to written notes Appropriate length	5 5 5	4 4 4	3 3 3	2 2 2	1 1 1
Clear organization Use of visuals/illustrations Minimal reference to written notes Appropriate length Questions answered	5 5 5 5	4 4 4 4	3 3 3 3	2 2 2 2	1 1 1
Clear organization Use of visuals/illustrations Minimal reference to written notes	5 5 5 5 5	4 4 4 4	3 3 3 3 3	2 2 2 2 2	1 1 1 1

Developed by Karen Jogan, Albright College, Reading, PA

SAMPLE ASSESSMENT RUBRICS

Story Evaluation

Name:	Date	:			
Rate the story:					
*** *** **	fantastic good average needs improvement				
		* * * *	* *	*	*
The story was we	II organized.				
The story had a b	eginning, a middle, and an end.				
The story was into	eresting and entertaining.				
The story included	d a variety of expressions.				
Ideas in the story	were clearly expressed.				
The story was und	derstood by others.				
I liked the story I	oecause				

Developed by Eliason, Eaton, & Jogan, TESOL, 1997

SAMPLE ASSESSMENT RUBRICS

Expressing a Point of View

Name:	Date		Topic:
Rate yourself along the continuum:			
		very successfuL	not very successfuL
I think I was successful in expressing my opinion.			
My opinion had several supporting arguments.			
My supporting arguments were well organized.			
I was persuasive and convincing.			
My sentence structure was grammatically accurate.			
The best part of my presentation was			
I could improve my presentation if I			

Developed by Eliason, Eaton, and Jogan, TESOL, 1997

SAMPLE ASSESSMENT RUBRICS Story Retelling Checklist: Self-Assessment

Name:		Date:					
Book Title:		Author:					
Please put an "X" in the box that describes your ability to do the following.							
	On my own	With help from a classmate or the teacher	I cannot do this yet				
I can name the main characters.							
I can describe the setting.							
I can report the events in chronological order.							
I can identify the main issues or prob- lems.							
I can describe the resolution.							
I can express my feelings about the story and compare it to another story or event in my life.							
I can identify my favorite part of the story or my favorite character and tell why.							

Developed by Karen Jogan, Albright College, Reading, PA

SAMPLE DISTRICT & STATE ASSESSMENT MODELS: SPANISH FLES Oral Assessment Kit

Availability: Unrestricted

Current Users: Columbus Public Schools, OH

Type of FL Program: FLES Intended Grade Level: K-5

Intended Test Use:Achievement, proficiencySkills Tested:Speaking, listeningTest Author:Karen Kendall-Sperry

Publication Date: 1995 Test Cost: None

Test Length: 20-25 minutes per child

Test Materials: Question cards, picture to describe

Test Format: Short answer, discrete point, picture description

Scoring Method: Holistic

Description: This individually administered speaking and listening assessment is appropriate for all languages. For ease of administration, the examination is on cards. These cards serve as written or visual prompts for the student, or as aural prompts (the teacher reads the card without showing it to the students). Students are asked to identify objects, guess colors, count, and describe a picture. Answers may or may not be scripted. They are rated using a three-point rubric: answering without hesitation is awarded a plus; answering after repeated prompting is awarded a check. If a student cannot respond, a minus is given. Students are engaged metacognitively by being asked to verbalize their reactions to the test situation. Immediate feedback is provided to the student.

Test Development and Technical Information: This teacher-made assessment instrument was field tested with K-5 students in May 1995.

Parallel Versions in Other Languages: Currently available only in Spanish, but appropriate for all languages

Contact Address:

Dr. Robert Robison
Foreign Languages/ESL Supervisor
Columbus Public School
100 Arcadia Avenue Room 318
Columbus, OH 43202
614-798-1206

SAMPLE DISTRICT & STATE ASSESSMENT MODELS: SPANISH

(Also: French, German, Japanese)

Student Oral Proficiency Assessment (SOPA)

Availability: Unrestricted

Current Users: Various total and partial immersion programs, FLES programs

Type of FL Program: Immersion (total, partial, two-way), FLES

Intended Grade Level:

Intended Test Use: **Proficiency**

Skills Tested: Listening, speaking

Test Authors: Nancy Rhodes (immersion); Beverly Boyson, Nancy Rhodes,

Lynn Thompson (FLES)

Publication Date: 1992, 1996 Test Cost: none

Test Length: 10-15 minutes per pair of students

Test Materials: Small pieces of fruit (plastic or rubber eraser type), picture sequence of

> science concepts, storybook with attractive pictures, the SOPA rating scale, tape recorder, and blank cassette tapes (For FLES version: picture of classroom and colorform house replace the picture sequence and story

Test Format: Immersion: Listening section—physical responses to commands.

> Speaking section—informal questions. Science concepts and language usage—description, telling a story. FLES: Listening section—physical responses to commands. Speaking section—informal questions, giving commands to partner, describing a picture of a classroom and a doll

Scoring Method: Holistic: each student is rated for comprehension and fluency on a

6-point scale

Description: The SOPA is an oral interview that measures listening and speaking skills of students in Grades 1-4. The immersion form of the test consists of four parts: listening comprehension, informal questions, science and language usage, and story telling. Two students are assessed at one time by one or two testers in a non-stressful, friendly environment. The listening section is based on commands and physical responses using fruit manipulatives. The informal guestions assess comprehension and fluency for basic language concepts. Science concepts and language usage are measured by the students' description of a series of four pictures showing the stages of a seed growing into a tree. In the final part of the assessment, students are asked to tell a story in Spanish (one they already know in English) by describing what is happening in the pictures. Students are rated for comprehension and fluency on a 6-point scale ranging from junior novice low to junior intermediate high. [The scale is a modified version of the one used with the CAL Oral Proficiency Exam, based on the ACTFL proficiency scale.] For FLES students, the same rating scale is used, but the speaking and listening tasks differ somewhat. Rather than assessing science concepts and story telling, the FLES version offers further opportunities to demonstrate listening and speaking skills through the use of a colorform doll house and a classroom scene.

SAMPLE DISTRICT & STATE ASSESSMENT MODELS: SPANISH

Grand Blanc Community Schools: Spanish Proficiency Test 4th Grade

Availability: Not available yet

Current Users: Grand Blanc Community Schools, MI

Type of FL Program: FLES Intended Grade Level: 4

Intended Test Use: Achievement, proficiency

Skills Tested: Listening, speaking, reading, writing

Test Authors: Carol Ashmore, Kathy Kelley, Shelley Lance, Laura Lemke

Publication Date: 1995

Test Cost: Not reported Test Length: 36 items

Test Materials: Test booklets, audiotape

Test Format: Matching, task completion, multiple-choice, fill-in-the-blank

Scoring Method: Answer key is used to determine whether a student has mastered con -

tent language objectives (i.e., has gotten all items

correct) or needs to review.

Description: This Spanish test for a content-based FLES program will be used to test language objectives through five different content areas: reading/language arts, mathematics, social studies, science and health. Sample test objectives include predicting the outcome of a story, using metric measurement, naming three facts about South American culture, identifying four forms of energy, and identifying three body systems.

Test Development and Technical Information: This test and the curriculum on which it was based were piloted in 1994-95. The final form of the test and curriculum were put into official use in September of 1995. A test and curriculum were being developed for fifth grade as of January 1995. These tests and curricula are part of five-year curriculum and test development project undertaken by the Grand Blanc school district. Technical information was not available.

Parallel Versions in Other Languages: none

Contact Address:

Ms. Brenda Barnes Foreign Language Coordinator Grand Blanc Community Schools 11920 South Saginaw Grand Blanc, MI 48439 810-694-8211 ext. 216

SAMPLE DISTRICT & STATE ASSESSMENT MODELS: SPANISH Glastonbury FLES Test

Availability: Restricted

Current Users: Glastonbury Public Schools, CT

Type of FL Program: **FLES** Intended Grade Level:

Intended Test Use: Proficiency, program/curriculum evaluation Skills Tested: Listening, reading, writing, speaking, culture

Test Authors: Elementary foreign language teachers in Glastonbury Public

Schools, CT

1994; revised 1995 and 1996 **Publication Date:**

Test Cost: Not reported

74 items plus 10-item speaking segment for a portion of the Test Length:

students

Test booklet, answer sheets, audio tape Test Materials:

Test Format: Multiple-choice, matching, filling in information

Scoring Method: Speaking—4-point scale for each question. Other—number correct

Description: This criterion-referenced, situation-based test evaluates students at the end of fifth grade in all skill areas, including culture. The test is based on a sequential curriculum developed by the teachers. Test tasks are contextualized; all components of the test are built around an American student named Becky, her pen pal Maria Morales, and Maria's family. The student is led through a series of tasks: reading a letter from Maria, going shopping with Maria and her mother, playing a geography game, listening to a radio program with Maria and her siblings, filling out a camp information form, and answering a telephone call from a local radio station. The test has been developed to determine how well students can apply what they have learned during a three-year FLES sequence. The curricula and test are revised as needed.

Test Development and Technical Information: Developed in 1993, this test was revised and readministered in June of 1994. The test was subsequently revised for administration in 1995 and 1996.

Parallel Versions in Other Languages: There are no other versions, but the test could easily be adapted for other languages.

Contact Address:

Ms. Christine Brown Director, Foreign Languages Glastonbury Public Schools 232 Williams Street Glastonbury, CT 06033

SAMPLE DISTRICT & STATE ASSESSMENT MODELS: SPANISH Teddy Bear Test: 5th Grade Level

Availability: Restricted until test has been finalized Current Users: Putnam City Schools, Oklahoma City, OK

Type of FL Program: FLES Intended Grade Level: 5

Intended Test Use: Proficiency, program evaluation

Skills Tested: Listening, speaking, reading, writing, culture

Test Author: Peggy Boyles

Publication Date: 1994

Test Cost: Not reported Test Length: Not pages

Test Materials: Test, pictures, answer sheet Test Format: Short answer, matching

Scoring Method: Rubric (1-5 points) based on comprehension, effort, and completion of

task

Description: This test is based on the ACTFL Guidelines (Novice Level) descriptions and draws on a proficiency-based curriculum. The test uses authentic materials and solicits student responses for all skill areas in order to assess what students can do with their second language. Students see several different pictures of teddy bears at work and at play and are asked to answer questions about the pictures, which evoke cultural themes in both the native and target cultures. The purpose of the test is to provide a thematic context for synthesizing novice-level vocabulary in a proficiency-oriented test and to provide an opportunity for students to personalize answers in a testing format.

Test Development and Technical Information: This is the third draft of the Teddy Bear Test. The first draft was field-tested in 1993 with 300 students. The second draft, after revision, was administered to 1,572 students in May 1994. The third draft was field-tested with approximately 1,400 fifth grade students. For a discussion of the high school level Teddy Bear Test, see Boyles, P. (1994). Assessing the speaking skill in the classroom. In C. Hancock (Ed.), *Teaching, testing, and assessment: Making the connection. Northeast Conference Reports.* Lincolnwood, IL: National Textbook.

Parallel Versions in Other Languages: none

Contact Address:

Ms. Peggy Boyles Foreign Language Coordinator Putnam City Schools 5401 NW 40 Oklahoma City, OK 73122 405-495-5200 ext. 223

SAMPLE DISTRICT & STATE ASSESSMENT MODELS: FRENCH

(Also: Arabic, Chinese, German, Japanese, Russian, Spanish) **CAL Oral Proficiency Exam (COPE)**

Availability: All schools, if they agree to provide test results to CAL for

research purposes

Current Users: Various total and partial immersion programs Type of FL Program: Immersion (total, partial, and two-way)

Intended Grade Level: 5-6

Intended Test Use: **Proficiency**

Skills Tested: Listening, speaking

Test Authors: Shelley Gutstein, Sarah Goodwin, Nancy Rhodes,

Gina Richardson, Lynn Thompson, Lih-Shing Wang

Publication Date: Test Cost: None

Test Length: 15-20 minutes per pair of students

Test Materials: COPE rating scale (one per student), COPE cue cards (Dialogs

1-17), instructions for using the COPE, tape recorder, blank

cassette tapes

Test Format: Oral interview/role play

Scoring Method: Holistic, using the COPE rating scale

Description: Using an oral interview/role play technique with two students at a time, the COPE measures a student's ability to understand, speak, and be understood by others in French. The test measures primarily cognitive-academic language skills (the ability to discuss subject matter effectively, e.g., social studies, geography, and science) as well as social language (the ability to discuss family, recreational activities, etc.). The rater evaluates each student's proficiency in terms of comprehension, fluency, vocabulary, and grammar using a simplified holistic scale based on the ACTFL Proficiency Guidelines. Role play/discussion topics include greetings, program of studies, the cafeteria, timelines using the library, fire drills, social studies trips, school buses, the movies, social life, a party, a science project, future careers, an accident, a fight, unfair rules, and science equipment.

Test Development and Technical Information: The COPE was developed through a federally funded research study that identified the need for oral proficiency tests of Spanish for fifth to seventh grades. Steps in the test development process included a review of the literature on oral proficiency testing and of existing oral proficiency measures; observations of immersion classes; interviews with sixth-grade students and teachers; development and piloting of a trial COPE; and revisions of the COPE based on feedback from the pilot sites. The final COPE was then translated from Spanish into French and other languages. The COPE has a concurrent validity index of .62 when compared to the IDEA Proficiency Test (IPT). Test developers suggest that this provides a fair degree of assurance that the COPE validly measures oral proficiency as intended.

Figure 19 (continued)

SAMPLE DISTRICT & STATE ASSESSMENT MODELS: FRENCH (Also: Arabic, Chinese, German, Japanese, Russian, Spanish)

CAL Oral Proficiency Exam (COPE)

Parallel Versions in Other Languages: Arabic, Chinese, German, Japanese, Russian, Spanish

Contact Address:

Ms. Nancy Rhodes Co-Director, Foreign Language Education and Testing Center for Applied Linguistics 4646 40th Street NW Washington, DC 20016

SAMPLE DISTRICT & STATE ASSESSMENT MODELS: SPANISH

Level 1 Proficiency Test

Availability: Restricted until test has been field tested for 2 years

Current Users: Putnam City Schools, Oklahoma City, OK

Type of FL Program: Content-based FLES program

Intended Grade Level:

Intended Test Use: Proficiency, program evaluation

Skills Tested: Listening, speaking, reading, writing, culture

Peggy Boyles and Putnam City Schools foreign language teachers Test Authors:

1995 **Publication Date:**

Test Cost: Not reported Test Length: 13 pages

Test Materials: Test, answer sheet, tape

Test Format: Taped oral responses, scantron graded listening and reading sections,

sentence length responses in written section

Scoring Method: Rubric based on comprehensibility, effort, risk taking and vocabulary

usage

Description: This test is based on the ACTFL Proficiency Guidelines (Novice High) descriptions and draws on a proficiency-based curriculum. The test uses real-life situations that are easily related to students' lives. In most sections, students are given choices as to which task to execute. In the speaking section, students are asked to take the role of a young teenager in a particular situation that would require such things as expressing their likes and dislikes or describing their school and teachers. In the listening sections, students listen to taped conversations by native speakers who are involved in everyday situations that they would encounter at home or at school. They are asked to listen for the main theme of each conversation, as well as for some specific details. In the reading section, students demonstrate understanding of authentic materials such as advertisements or messages by answering multiple-choice questions. In the writing section, they are asked to describe in sentence-length text a friend they have met on the Internet. Only names and ages are given for the e-mail pals on the test sheet, and students must complete their imaginary description with details such as physical characteristics, favorite activities, etc.

Test Development and Technical Information: This is the first draft of the Novice High proficiency test for the district. It was field tested in 1995 with approximately 200 students. The test was scheduled to be given to a larger group in early 1997. The test was developed by a nine-member teacher task force from the Putnam City Schools.

Parallel Versions in Other Languages: none

Contact Address:

Ms. Peggy Boyles Foreign Language Coordinator Putnam City Schools, 5401 NW 40 Oklahoma City, OK 73122 405-495-5200 ext. 223

SAMPLE DISTRICT & STATE ASSESSMENT MODELS: ALL LANGUAGES

Columbus Public Schools Foreign Language Oral Assessment Kit, Levels I-III

Availability: Contact Robert Robison
Current Users: Columbus Public Schools, OH

Type of FL Program: Middle school/high school sequential foreign language

Intended Grade Level: 8-12

Intended Test Use: Proficiency, achievement

Skills Tested: Speaking

Test Authors: Robert Robison et al.

Publication Date: 1991
Test Cost: \$30.00
Test Length: Variable

Test Materials: Test cards, score sheet

Test Format: Varied—interviews, situation role plays, question/answer,

monologues/retelling, object/picture identification, simple descriptions

Scoring Method: Holistic

Description: This test is based on the new course of study recently adopted by Columbus Public Schools. It is proficiency oriented to determine what students can do with the language but, at the same time, is achievement based to measure to what extent course objectives have been met and to facilitate assigning letter or numerical grades rather than ratings or proficiency levels. Test items are situation based and attempt to test only what the student can realistically be expected to say. The test is administered to small groups or teams. The members of each team are allowed 2-4 minutes to accomplish their task. Teacher uses score sheet to assign grades to each member of the team. Using this method, 24 students can be tested and graded within 25 minutes. Level I kit includes mid-year checklist.

Test Development and Technical Information: Developed by the Columbus Public Schools Level I Foreign Language Oral Assessment Project over a three-year period.

Parallel Versions in Other Languages: Appropriate for all languages

Contact Address:

Dr. Robert E. Robison Foreign Language Supervisor Columbus Public Schools 100 Arcadia Avenue Columbus, OH 43202 614-365-5281

SAMPLE DISTRICT & STATE ASSESSMENT MODELS: FRENCH

(Also: German, Japanese, Russian, Spanish)

Colorado Proficiency Sample Project (CPSP)

Availability: Restricted

Current Users: Colorado Department of Education, Colorado Proficiency Sample

Type of FL Program: FLES, middle school/high school sequential foreign language

Intended Grade Level:

Intended Test Use: Diagnostic (proficiency, achievement), program evaluation

Skills Tested: Listening, speaking, reading, writing, culture

Test Authors: Evelyna Donnelly et al.

Publication Date: 1993

Test Cost: Not reported Test Length: Not reported

Test Materials: Test booklets, audio tapes

Test Format: Varies: multiple-choice, short answer, task completion Scoring Method: Varies with skill area. Speaking—use rubric to assign level.

> Writing—use flow chart (beginning and intermediate level) and scoring rubric (intermediate level only). Reading and listening—number correct.

Culture—completion of cultural tasks.

Description: As part of the Colorado Proficiency Sample Project whose goal is to assess student proficiency and the effectiveness of teaching in a number of foreign languages, various assessment materials have been developed and piloted in several school districts. The materials use a unique flow-chart scoring system where the items or tasks are linked to different levels and thus allow quick diagnosis of student performance. The tests contain both traditional features (e.g., reading passage followed by multiple-choice comprehension questions in English) and alternative features (e.g., giving student a project or creative task to complete).

Test Development and Technical Information: These assessment materials are being developed as the foundation for the development of Colorado State assessments, as part of the effort mandated by the education reform law (Law 93-1313, to which foreign languages were added by House Bill 94-1207). Materials were piloted in several school districts in 1993, then revised using feedback from teachers. Future plans include adding more testing materials in order to offer teachers a larger selection to choose from; creating a high tech dissemination network which will enable foreign language teachers to obtain even the most recent additions to the bank without delay; and forming testing teams of teachers already trained in the use of the materials to conduct random testing at different school sites to evaluate the reliability of the materials.

Parallel Versions in Other Languages: German, Japanese, Russian, Spanish

Figure 22 (continued)

SAMPLE DISTRICT & STATE ASSESSMENT MODELS: FRENCH

(Also: German, Japanese, Russian, Spanish)

Colorado Proficiency Sample Project (CPSP)

Contact Address:

Dr. Evelyna Donnelly
Foreign Language and Proficiency Sample Consultant
School Effectiveness Unit
Colorado Department of Education
201 E. Colfax Avenue
Denver, CO 80203
303-866-6757

Fax: 303-830-0793

SAMPLE DISTRICT & STATE ASSESSMENT MODELS: FRENCH

(Also: German, Spanish)

Assessment Tasks for French Level I and II

Availability: Unrestricted

Current Users: Indiana public and private schools

Type of FL Program: FLES, middle school/high school sequential foreign language

Intended Grade Level: 6-12

Intended Test Use: Proficiency, achievement

Skills Tested: Listening, speaking, reading, writing Team of Indiana foreign language teachers Test Authors:

Publication Date: 1993

\$6.00 per level (package) or \$12.00 per language (two levels) Test Cost:

Test Length: Series of assessment tasks vary in length

Two packets of printed materials for each language and eight **Test Materials:**

audio tapes for each language

Test Format: A variety of communicative assessment tasks, including map-reading,

writing a letter to an imaginary pen pal, and situational role plays

Suggested scoring rubric included with each task Scoring Method:

Description: The packets include a set of assessment tasks based on the learner outcomes of the Indiana Proficiency Curriculum Guide. The tasks require students to respond using all four skills: listening, speaking, reading and writing. These packets also include answer sheets, scoring rubrics for each task, and a tape script for the audio tapes. The listening/speaking tasks require the use of audio tapes. The packets are loose-leaf bound, giving teachers the option to select and combine tasks to meet their particular curriculum needs. Packets are available while the supply lasts.

Test Development and Technical Information: The materials were developed and field-tested by Indiana foreign language teachers under the general direction of Walter H. Bartz, Foreign Language Education Consultant, Indiana Department of Education.

Parallel Versions in Other Languages: German, Spanish

Contact Address:

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wbartz@ideanet.doe.state.in.us

APPENDIX C: Methodology for Innovative Instruction in K-12 World Language Programs

NATURAL APPROACH

A strategy that promotes communicative proficiency by providing real-world, authentic experiences and language experiences within meaningful contexts

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
The teacher discusses pictures and objects using a sequence of meaningful questions. The teacher starts with questions that require simple "yes" or "no" answers, continues with questions that require either/or responses, follows with "what," "where," and "who" questions, and eventually culminates the activity with questions that require responses of full sentences or phrases.	 engages students' interest and active participation gives an authentic experience of using the target language develops listening and oral comprehension as a continuum within authentic situations facilitates the natural emergence and development of oral communication in the target language

Figure 25

PASSWORD/LANGUAGE LADDERS

A strategy in which students learn to speak sentences or phrases ("passwords") that are associated with desired activities

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
The teacher introduces a series of phrases in the target language that the students must speak in order to do a desired activity, such as "Can I go to the bathroom?" "May I sharpen my pencil?" "Can you help me?" The students learn new passwords of increasing complexity in subsequent classes.	 engages students' active participation gives an authentic experience of using the target language develops oral comprehension as a continuum within authentic situations

GOUIN SERIES

A strategy in which students learn to use short sentences or phrases to describe a logical sequence of actions that take place in a specific context that is familiar to the student

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
The teacher orally describes a particular set of logical steps or a daily routine using action verbs in the same tense. Pantomime accompanies the oral description of the action as they repeat the teacher's description of the action. Eventually, the teacher can request original sequences from the students, based on their own daily experiences.	 engages students' interest and active participation gives an authentic experience of using the target language develops listening and oral comprehension as a continuum within authentic situations facilitates the natural emergence and development of oral communication in the target language

Figure 27

DIALOGUE JOURNALS

A strategy in which students use journals as a way to hold private conversations in the target language with the teacher. Dialogue journals are vehicles for sharing ideas and receiving feedback in the target language. This dialogue can be conducted by e-mail where it is available.

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
Students write on topics on a regular basis, and the teacher responds with oral or written advice, comments, and observations in a conversation. In the early stages of learning a language, students can begin by adding a few words and combining them with pictures.	 develops communication and writing skills creates a positive relationship between the teacher and the student increases student interest and participation allows the student to direct his or her own learning provides opportunities to use the target language

TOTAL PHYSICAL RESPONSE (TPR)

A strategy in which students respond with physical activity to increasingly complex sets of commands. The students' response of physical activity signals their comprehension of the command. This is ideally suited for beginning foreign language students, but can be adapted and made more complex for higher level students

The teacher asks the student to perform a physical activity, and the student demonstrates comprehension by responding with the appropriate physical activity. The teacher encourages active listening by using an unpredictable sequence of commands. WHAT ARE THE BENEFITS? • engages students' interest and active participation • gives an authentic experience of using the target language • develops listening comprehension • facilitates the natural emergence and development of oral communication in the target language

Figure 29

TPR STORYTELLING

Based on the Natural Approach, TPR Storytelling combines the effectiveness of TPR with the power of storytelling. TPR Storytelling teaches students to use the vocabulary they have learned in the context of entertaining, content-rich stories. Language production goes beyond the imperative into the narrative and descriptive modes.

The following is a brief outline of the sequence of steps for TPR Storytelling:

Step One: Use TPR Practice and Scenarios to Teach Vocabulary

The teacher uses TPR to teach a small group of words. After introducing a word and its associated action, she "plays with" the vocabulary in TPR practice to provide more comprehensible input. Using gestures, manipulatives, pictures, and familiar vocabulary, she then further reinforces new vocabulary by giving students a series of commands to execute and short scenarios to act out.

For example, in a beginning-level story from textbook *Cuéntame más!* (Marsh & Anderson CW Publishing, 1993), the following vocabulary items are taught via TPR: *the coyote, sees, the bird, wants to eat, grabs, offers.* Sample commands might include the following:

Eat.

Eat a big plate of spinach. (Yuck!) Eat four ice cream cones. (Yum!) Eat a small bird and a big coyote. Grab the coyote.

Figure 28: Adapted from the Florida Curriculum Framework, 1996

Figure 29: Adapted from Foreign Language Notes Vol. 39, No. 2 (Spring, 1997)

Figure 29 (continued)

TPR STORYTELLING

Offer it to the students on your right.
Offer that student a big bird.
Grab a coyote and put it on that student's head.
Etc.

After practice with short commands, a sample scenario, which students act out while the teacher narrates, might look like this:

There is a tiny bird. ("Student bird" takes a bow and says "tweet tweet.") There is a big coyote. ("Student coyote" takes a bow and "howls.") The big coyote had four sandwiches. The tiny bird wants to eat the sandwiches, so the coyote offers the bird two sandwiches. Yum!

Step Two: Students Produce and Practice Vocabulary Words

Once students have internalized vocabulary words through TPR practice and scenarios, the class divides into student pairs to practice the words. One student in the pair reads the word and the other gives the corresponding gestures, then vice versa. Next, one student does the gesture and the other says the corresponding word.

Step Three: Teacher Presents a Mini-Story that Students Then Retell and Revise

Using student actors, puppets, or pictures from the text, the teacher then narrates a mini-story containing the targeted vocabulary words.

The mini-story and illustrations corresponding to the above vocabulary words are as follows:

There is a big coyote. There is also a tiny bird. The coyote sees the bird. The coyote wants to eat the bird. The coyote grabs the bird. Oh no! But the bird offers the coyote a peanut butter sandwich. What a relief!

The teacher uses a variety of techniques to increase exposure to the story and to help the students start telling it:

- 1. She pauses in the story to allow students to fill in words or act out gestures.
- 2. She makes mistakes and lets the students correct her.
- She asks short-answer and open-ended questions.
 (Is the coyote long or little? Who does the coyote grab? What is the coyote's name? Where does he live?)

Adapted from Foreign Language Notes Vol. 39, No. 2 (Spring, 1997)

Figure 29 (continued)

TPR STORYTELLING

Once the story is internalized, students then retell it to a partner. Students may tell the story from memory or may use illustrations or guide words written up on the board as cues. The class then reconvenes and student volunteers retell the story for other students to act out. The teacher may also help the class revise the story, changing a few details about the plot or characters to create a new revision to the original story line.

Step Four: Teacher Presents a Main Story that Students Retell and Revise

Small groups of mini-stories are designed to prepare students to narrate, read, and write a larger main story that uses the vocabulary from the mini-stories. When the entire group of mini-stories has been mastered by the class, the teacher then repeats Step Three to introduce the main story. Once the main story has been presented and acted out, it is reinforced with readings and exercises for the textbook. As with mini-stories, students build upon the main story, using their existing language skills to embellish the plot, personalize the characters, and create revisions.

Step Five: Students Use New and Old Vocabulary to Create Original Stories

Capitalizing on their creativity, students are given opportunities to write, illustrate, act out, and share original stories. Activities may include drama, essays, videotaping, creating students booklets, contests, group/pair work, illustration exercises, back-to-back communication activities, etc.

These are the simple steps at the heart of a complete and comprehensive methodology that allows students to rapidly acquire, internalize, and produce sophisticated language in a fully communicative approach.

Adapted from Foreign Language Notes Vol. 39, No. 2 (Spring, 1997)

INTERVIEWS

A strategy for gathering information and reporting

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
Students prepare a set of questions and a format for the interview. After conducting the interview, students present their findings to the class.	 fosters connections between ideas develops the ability to interpret answers develops organizational and planning skills develops problem-solving skills provides opportunities to use the target language

Figure 31

CLOZE

A open-ended strategy in which a selected word or phrase is eliminated from a written or oral sentence or paragraph

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
The teacher eliminates a word or phrase from the sentence. Students complete the sentence with a word that "makes sense." The teacher may select random words or a specific part of speech. This can be expanded to the more difficult task of finding a word that makes sense when only the initial letter of the word is provided.	 provides opportunities for creativity develops the use of precise vocabulary focuses on the use of precise and correct communication increases comprehension skills provides opportunities to use the target language

CONTINUUMS

A strategy used to indicate the relationship among words or phases

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
Using a selected topic, students place words or phrases on the continuum to indicate a relationship of degree, for example, wee, tiny, little, small, large, huge, enormous, gigantic. This can be accomplished in oral or written form.	 acknowledges that others have different perspectives depending on their knowledge and experience regarding the topic develops the ability to use precise vocabulary develops critical thinking skills increases the opportunities to use the target language in authentic situations

Figure 33

INTERACTIVE LANGUAGE TASKS

A strategy in which at least two students work together to accomplish a meaningful target language activity

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
The teacher organizes the class into small groups or pairs that then perform a specific task using language. Examples of tasks include finding differences and similarities, identifying objects or persons, arranging things, giving and following directions, interviewing, surveying, choosing, explaining, and solving problems.	 fosters interdependence and pursuit of mutual goals develops communication skills strengthens listening skills provides opportunities to use the target language

CULTURAL PRESENTATIONS

A strategy for creating an exhibit that is focused on aspects of the target culture

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
Students work in groups to create exhibits that represent a particular aspect of the target culture.	 develops critical thinking skills develops the ability to select important high points encourages creativity and individuality deepens specific knowledge of the target culture

Figure 35

THE LEARNING CYCLE

A sequence of lessons designed to have students engage in exploratory investigations, construct meaning out of their findings, propose tentative explanations and solutions, and relate target language and culture concepts to their own lives

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
The teacher engages the learners with an event or question to draw their interest, evoke what they know, and connect that with new ideas. The students explore the concept, behavior, or skill with hands-on experience. They explain the concept, behavior, or skill and define the terms, then use the terms to explain their exploration. Through discussion, the students expand the concept or behavior by applying it to other situations.	 encourages students to construct their own understanding of target language and culture concepts promotes empathy and understanding for people of other cultures provides hands-on experience to explore concepts, behaviors, and skills develops the ability to share ideas, thoughts, and feelings provides opportunities to use the target language

READ AND RETELL

An all-purpose strategy that involves students retelling a passage in the target language as they remember it

HOW DO YOU USE IT? WHAT ARE THE BENEFITS? The teacher asks the students to read a pas-• provides practice in a range of literacy skills sage. Students can be working together as a in the target language including listening, class, in small groups, or in pairs, or working speaking, reading, writing, interacting, alone with the teacher. Then, the teacher asks comparing, matching, selecting, remembering, the students to retell the passage as they comprehending, and organizing the information · provides an index of growth and development remember it, either orally or in writing using the target language. in a wide range of literacy learning provides opportunities to use the target language

Figure 37

LITERATURE, HISTORY, AND STORYTELLING

A strategy in which the culture and history of another country is brought to life through literature, folktales, and folk songs

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
The teacher locates books, brochures, and tapes relevant to the language being studied and shares them with the class. Another strategy is to ask students to write about their own observations and insights after the lesson is over.	 personalizes language learning allows students to connect language and literature to its social and historical context

COOPERATIVE LEARNING

A strategy in which students work together in small groups to achieve a common goal, while communicating in the target language. Cooperative learning involves more than simply putting students into work or study groups. Teachers promote individual responsibility and positive group interdependence by making sure that each group member is responsible for a given task. Cooperative learning can be enhanced when group members have diverse abilities and backgrounds.

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
After organizing students into groups, the teacher thoroughly explains a task to be accomplished within a time frame. The teacher facilitates the selection of individual roles within the group and monitors the groups, intervening only when necessary, to support students working together successfully and accomplishing the task.	 fosters interdependence and pursuit of mutual goals and rewards develops leadership skills increases the opportunities to use the target language in authentic, communicative situations increases participation of shyer students produces higher levels of student achievement, thus increasing self-esteem fosters respect for diverse abilities and perspectives

Figure 39

BRAINSTORMING

A strategy for eliciting ideas from a group and communicating them in the target language in oral or written form

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
Students contribute ideas related to a topic. All contributions are accepted without initial comment. After the list of ideas is finalized, students categorize, prioritize, and defend selections.	 reveals background information and knowledge of a topic discloses misconceptions helps students relate existing knowledge to content strengthens target language communication skills stimulates creative thinking

PROBLEM SOLVING

A learning strategy in which students apply knowledge to solve problems

HOW DO YOU USE IT? WHAT ARE THE BENEFITS? The students discover a problem; problems can allows students to discover relationships be constructed by the teacher or can be realthat may be completely new to them world problems suggested by the students. The · adapts easily for all grade levels and specialstudents define the problem, ask a question needs students about the problem, then define the characteris- develops the ability to construct new ideas and concepts from previously learned infortics of possible solutions, which they research. They choose a promising solution that best fits mation, skills, and strategies the criteria stated in the definition of solu-• promotes communicative competence in the tions, then test the solution. Finally, they target language determine if the problem has been solved.

Figure 41

REFLECTIVE THINKING

A strategy in which students reflect on what was learned after a lesson is finished, either orally or in written form

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
Two possible approaches to reflective thinking are (1) students can write in a journal in their own words: the concept learned, comments on the learning process, questions, and interest in further exploration; (2) students can answer an oral questionnaire addressing such questions as Why did you study this? Can you relate it to real life?	 helps students assimilate what they have learned helps students connect concepts to make ideas more meaningful fosters additional opportunities to use the target language in a meaningful setting

FIELD EXPERIENCE

A planned learning experience for students to observe, study, and participate in expressions of the target culture(s) in a setting off the school grounds, using the community as a laboratory

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
Before the field trip, teachers and students plan and structure communicative activities to engage in during the visit and engage in follow-up activities after the trip.	 develops organizational and planning skills develops observational skills gives students an authentic experience of communicating in a foreign language

Figure 43

FREE WRITING

A strategy for encouraging students to express ideas by writing in the target language

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
After reflecting on a topic, students respond in writing for a brief time to a target language prompt, a quote, or a question.	 develops the ability to link previous knowledge and experience to a topic develops creative and critical thinking skills provides opportunities to express and share ideas in written form encourages students to value writing in the target language

APPENDIX D: Instructional Strategies

Figure 44

STRATEGIES FOR STUDENTS WITH DIVERSE TALENTS

Intelligence	Students learn best by:	Planning questions for teachers	Learning activities
Linguistic ABCDEFGHUKLM dog Cat	Verbalizing, hearing, and seeing words	How can I use the spoken or written word?	Creative writing Formal speech Humor or telling jokes Impromptu speaking Journal or diary keeping Oral debate Poetry Storytelling Words—used in reading, writing, speaking
Logical-Mathematical	Conceptualizing it, quanti- fying it, thinking critically about it	How can I bring in numbers, calculations, logic, classifications, or criticalthinking skills?	Abstract symbols, formulas Calculation Counting Deciphering codes Finding patterns Forcing relationships Graphic organizers Number sequences Outlining Problem solving Syllogisms
Spatial	Drawing it, sketching it, visualizing it	How can I use visual aids, visualization, color, art, or metaphor?	Active imagination Color schemes Designs and patterns Drawing guided imagery Mind mapping Painting pictures Pretending Sculpture/models
Bodily-Kinesthetic	Dancing it, building a model of it, doing a hands-on activity related to it	How can I involve the whole body or use handson experience?	Body language Dancing—folk or creative Drama/acting Inventing Martial arts Mime Physical gestures Physical exercises Playing sports and games Role-playing

Adapted from the Nebraska K-12 Foreign Language Frameworks, 1996

Figure 44 (continued)

STRATEGIES FOR STUDENTS WITH DIVERSE TALENTS

Intelligence	Students learn best by:	Planning questions for teachers	Learning activities
Musical	Singing it, chanting it, finding music that illus- trates it, putting on back- ground music while learn- ing it	How can I bring in music or environmental sounds, or set key points in a rhythmic or melodic frame- work?	Creating music Environment sounds Humming Listening to music Music performance Music composition,creation Percussion vibrations Rhythmic patterns Singing Tonal patterns Vocal sounds and tones
Interpersonal	Working on it with another person or group of people	How can I engage students in peer-sharing, coopera- tive learning, or large- group simulation?	Collaboration skills Cooperating Cooperative learning Empathy practices Giving Feedback Group projects Intuiting others' feelings Listening Person-to-person communication Receiving feedback Sensing others' motives Talking to others Teamwork/division of labor
Intrapersonal	Relating it to a personal feeling or inner experience	How can I evoke personal feelings or memories, or give students choices?	Being alone Complex guided imagery "Centering" practices Emotional processing Focusing/concentration skills Higher-order reasoning "Know thyself" practices Metacognition techniques Mindfulness practices Silent reflection methods Telling about feelings Telling about thinking Thinking strategies
Naturalist-Physical World	Observing it, classifying it, appreciating it	How can I relate the student's learning to the physical world?	Discovering, uncovering Observing, watching Forecasting, predicting Planting Comparing Displaying Sorting and classifying Photographing Building environments

Adapted from the Nebraska K-12 Foreign Language Frameworks, 1996

STRATEGIES FOR STUDENTS WITH DIVERSE TALENTS Multiple Intelligences Grid of Ideas

	MULTIPLE INTELLIGENCES GRID OF IDEAS The Olympic Games or Games of Life						
Verbal	Logical	Spatial	Bodily	Musical	Interpersonal	Intrapersonal	Naturalist
Biographies	Graphic arts	Greek architecture	Fitness	National songs	Teamwork	Individual achievement	Nutrition
Writing about heroes	Biochemistry	Pottery	Sports	Raps	Cooperation	Pride	Health
Historical fiction	Laws of physics	Painting	Practice	Practicing music	Competition	Sense of accomplishment	Wellness
Myths	Statistics	Posters	Routines	Relaxation music	Sportsman- ship	Logs	Biochemistry
Literature	Percentages	Photos	Regimens	Meditation	Coaching	Journals	Climate
News reporting	Logical thinking	Graphic organizers	Physical therapy	Composing	Mentoring	Psychology of peak performance	Culture
Expository writing	Sequences	Graphs	Conditioning	Performing	Global relationships		Biofeedback
Features	Cause/effect	Visualization techniques	Experiences	Selecting appropriate music	Conflict management	Endurance	Attitudes

STRATEGIES FOR STUDENTS WITH DIVERSE TALENTS Planning Model Using Bloom's Taxonomy

Bloom's Taxonomy is a model that focuses on six levels of thinking. The six levels roughly form a two-tiered arrangement that represents levels of complexity in thinking. Knowledge and comprehension are the lower or more concrete levels of thinking. Analysis, evaluation, and synthesis represent higher or more complex levels of thinking. The application level, which falls between the lower and higher levels, can be very complex depending on the task.

A variety of instructional strategies and products may be catagorized for each level of thinking. Teachers who design a variety of learning activities that require different levels of thinking will provide appropriate opportunity for the diverse number of students whose thinking levels range throughout the spectrum.

Figure 46 provides a model for instructional planning based on Bloom's taxonomy of thinking. Also see Figure 47, World Languages and Bloom's Taxonomy.

Level		Definition	Instructional Strategies	Activities, Tasks, & Products
e concrete levels	Knowledge	Students recall information, recite, or write	 ask • define • describe discover • indentify label • list • listen locate • match • memorize name • observe recite • recognize remember • research select • state • tell 	books • diagrams • events exams • facts in isolation films • film stirps magazine articles • models newspapers • people • plays quiz • radio • recordings/records tapes • text reading • vocabulary workbook pages
Lower, less complex, more concrete levels	Comprehension	Students restate the information in their own words	• ask • change • compare • convert • defend • discover • distinguish • edit • explain • express • extend • generalize • give example • identify • illustrate • infer • interpret • listen • locate • match • observe • paraphrase • predict • relate • research • restate • rewrite • show symbol • summarize • transform • translate	casual relationship comparison of like/unlike items conclusion/implication based on data diagrams films filmstrips graph magazines models newspapers outline own statement people photograph radio response to questions revisions skit speech story summary tape recording television

Adapted from the Nebraska K-12 Foreign Language Frameworks, 1996

Figure 46 (continued)

STRATEGIES FOR STUDENTS WITH DIVERSE TALENTS **Planning Model Using Bloom's Taxonomy**

Level		Definition	Instructional Strategies	Activities, Tasks, & Products
Level depends on complexity of task	Application	Students apply the information on one or more contexts.	• apply • build • change • choose • classify • construct • cook • demonstrate • discover • dramatize • experiment • interview • list • manipulate • modify • paint • prepare • produce • record • report • show • sketch • solve • stimulate • teach • use guides, charts, maps	artwork • collection • crafts demonstration • diagram • diorama diary • drama • forecast illustration • list • map • meeting mobile • model • paint photographs • project • puzzle question • recipe • scrapbook sculpture • shifting smoothly from one gear into another • solution stichery
	Analysis	Students understand component parts to be able to compare and contrast or categorize information.	 advertise • analyze categorize • classify • compare contrast • differentiate dissect • distinguish infer • investigate • point out select • separate • solve subdivide • survey 	argument broken down • chart commercial • conclusion • checked diagram • graph • parts of propaganda statement identified • plan prospectus • questionnaire report survey • report • solution survey • syllogism broken down word defined
nore abstract levels	Synthesis	Students judge what they have analyzed and support their opinions.	combine • compose • construct create • design • estimate forecast • hypothesize imagine • infer • invent predict • produce rearrange parts • role-play write	advertisement • article • book cartoon • experiment • formation of a hypothesis or question • game invention • lesson plan • machine magazine • new game • new product new color, smell, taste • news article pantomine • play • poem puppet show • radio show • recipe report • set of rules, principles, or standards • song • speculate on or plan alternative courses of action • story structure • television show
Higher, more complex, more abstract levels	Evaluation	Students create and/or gather pieces of information to form a novel thought, idea, product, or per- spective.	appraise • choose • compare consider • criticize • critique debate • decide • discuss editorialize • evaluate give opinion, viewpoint judge prioritize • recommend relate • summarize • support weigh	conclusion • court trial • critique debate • decision • defense/verdict discussion • editorial • evaluation group discussion • group • letter news item • panel • rating/grades recommendation • self-evaluation standard compared standard established • survey valuing

Adapted from the Nebraska K-12 Foreign Language Frameworks, 1996

STRATEGIES FOR STUDENTS WITH DIVERSE TALENTS World Languages and Bloom's Taxonomy

Knowledge/ Comprehension	Application	Analysis	Synthesis	Evaluation
What students will do:	What students will do:	What students will do:	What students will do:	What students will do:
Write telegrams Arrange lines of dialogues Fill out authentic forms for the target country Explain proverbs, slang Listen for sequence Explain the "What? Who? Where? How? Why?" Give description of scenes from a video presentation Describe pictures from the target country Define words Listen and paraphrase in English a conversation heard in the target language Draw picture from verbal information of a target culture's scene or object	Dub cartoons, TV shows Command others step-by-step to prepare a typical cultural dish Produce questions with correct pronunciation Apply a cultural custom to a real-life situation in the target country Interview classmates on their daily activities Plan a menu for occasions typical of the target culture Make shopping lists for various cultural, social events Apply rules of correct cultural protocol while dining in the target country Classify words, poems, authentic materials, genre Apply gestures learned to an authentic situation Apply reading strategies to understand authentic texts	Identify elements of a particular literary form Analyze the lyrics of popular songs to compare both cultures' perspectives Compare points of view found in two editorials Analyze a story, poem, and other authentic materials Analyze a scene in the target culture Find evidence to support opinion Compare students' customs with the target culture's Conduct a survey and analyze the results Analyze the typical foods of the target country for nutritional value Identify the best route to a historic site in the target country Play the role of a tourist who bargains for merchandise in the target country	Write an alternative ending to a story Predict consequences if other historical events would have resulted differently Write titles for a play, story, or article Write headlines in newspaper style on current issues in the target country Predict future events Write a diary of an imaginary trip Extend a story Hypothesize the reaction to different situations based on the cultural beliefs Compose a poem, skit, role-play, advertisement Create hypothetical real-world situations found in the target culture Create an infomercial	Prioritize solutions to cultural dilemmas Express and justify opinions on creative products of the culture Give and support opinions about issues Evaluate TV shows, movies, cartoons Write an editorial giving and supporting own opinion Express the pros and cons of policies Give and support the decision in a mock trial Write an ambassador with suggestions for the resolution of a real-world problem Justify decisions of sites to visit in the target culture Read an editorial in a target-country newspaper; respond and send response Evaluate best World Wide Web pages for source of current events in the target country

STRATEGIES FOR EXCEPTIONALLY ABLE (GIFTED) STUDENTS **Strategies for Exceptionally Able Students**

To ensure success with exceptionally able students...

- allow for choice within assignments and projects.
- use compacting.
- allow students to make independent plans for independent learning.
- provide mentoring or apprenticeship with professionals.
- teach entrepreneurship.
- use theory of multiple intelligences.
- use tiered assignments which are more complex or abstract.
- use Socratic questioning.
- use critical and creative questioning strategies.

- use open-ended questioning strategies.
- use interdisciplinary units.
- allow in-depth enrichment learning.
- allow time with like-intellectual peers.
- use accelerated pace of instruction.
- allow dual enrollment or early admission opportunities.
- remove time and space restrictions to allow for a long-term integrated plan of study.
- provide more difficult or abstract resources.

- allow for concrete or reallife investigations and explorations.
- teach coping skills.
- allow students to suggest modifications in the content of their learning, the process which they use to learn, and the product they produce to show their learning.
- clearly communicate criteria and parameters to avoid students taking unacceptable risks or creative detours.

STRATEGIES FOR STUDENTS WITH SPECIFIC LEARNING NEEDS

Considerations for Meeting Specific Learning Needs in Skill and Instructional Areas

To ensure success with speaking...

- give sentence starters.
- use graphic organizers to organize ideas and relationships.
- use visuals.
- allow extra response time for processing.
- use cues and prompts to help the student know when to speak.
- use partners.
- phrase questions with choices embedded in them.
- use choral reading or speaking.
- use rhythm or music.
- allow practice opportunities for speaking.
- practice role-playing activities.

To ensure success with assessment...

- use a variety of authentic assessments.
- establish criteria and expectations prior to instruction.
- teach test-taking strategies.
- teach the format of an upcoming test.
- allow adequate time for test taking.
- allow paper-and-pencil tests to be taken in a different space.
- allow a variety of ways to respond, e.g., orally, pictorially, tape recordings.
- give choices.
- assess learning continuously over time, not just at the end of a unit of study.
- use rubrics.
- use self-assessment tools

To ensure success when working in groups...

- teach group rules and expectations.
- teach skills of independence; e.g., bridging phrases, disagreeing agreeably, voice level.
- teach manageable strategies for moving in and out of groups within the classroom setting.
- post rules and expectations.
- give adequate time but not "fooling around" time.
- be in close proximity to groups as they work.
- teach students to self-monitor group progress.
- assign student roles or responsibilities in the group.
- teach a signal for getting attention of all groups.
- practice and assess students' behaviors in small-group settings.
- use cooperative learning strategies.
- use a wide variety of groupings; e.g., flexible, cluster, skill.

Figure 49 (continued)

STRATEGIES FOR STUDENTS WITH SPECIFIC LEARNING NEEDS

Considerations for Meeting Specific Learning Needs in Skill and Instructional Areas

The following suggestions are grouped to address specific kinds of learning needs, but the strategies also may be beneficial to other students in the same classroom.

To ensure success with reading...

- use pre-reading and postreading activities to preteach or reinforce main ideas.
- use before, during, and after reading strategies; e.g., before—preview questions; during—pausing to reflect; after—self-evaluation, summary.
- provide advanced organizers when showing videos.
- use peer tutoring.
- provide audiotaped materials (text or study guides).

- teach self-questioning.
- paraphrase key points and/or have students paraphrase key points.
- summarize key points and/or have students summarize key points.
- label main ideas.
- label 5Ws—Who? What? When? Where? Why?
- allow highlighting of texts, passages, key words, or concepts.
- use visual imagery.

- explain idioms that appear in reading passages.
- allow silent pre-reading.
- allow partner reading
- use computer programs or games.
- allow students to quietly read aloud (subvocalization).
- use graphic organizers.
- use preparatory set, i.e., talk through what a reading passage is about using new vocabulary and concepts.

To ensure success with writing...

- shorten writing assignments.
- require lists instead of sentences.
- dictate ideas to peers.
- provide note takers.
- allow students to use a tape recorder to dictate writing.
- allow visual representation of ideas.
- provide a fill-in-the-blank form for note taking.
- allow students to use a computer for outlining, wordprocessing, spelling, and grammar check.

- provide a structure for the writing.
- allow collaborative writing.
- provide a model of the writing.
- allow use of different writing utensils and paper.
- use a flow chart for writing ideas before the student writes.
- brainstorm a word bank of possible words that would be needed prior to the writing activity.

- narrow the choice of topics
- grade on the basis of content; do not penalize for errors in mechanics and grammar.
- allow choices of manuscript, cursive, keyboarding.
- allow different positions of writing paper and/or surfaces.

Adapted from the Nebraska K-12 Foreign Language Frameworks, 1996

Figure 49 (continued)

STRATEGIES FOR STUDENTS WITH SPECIFIC LEARNING NEEDS Considerations for Meeting Specific Learning Needs

in Skill and Instructional Areas

To ensure success with visually-impaired learners...

- describe what you are doing.
- provide preferential seating.
- provide material in large or braille print.
- give student an individual copy of visual information presented to the group
- use black-and-white printed hand outs.
- use audiotaped books.
- use tactual materials to represent concepts—contact a vision consultant to assist with the design.
- be aware of lighting requirements.
- stand away from window glare when talking to the student.
- allow extra time to complete a task.

To ensure success with hearing-impaired learners...

- provide preferential seating.
- use visual cues (overheads, drawings maps, demonstrations, visual samples of new vocabulary).
- face student directly when speaking.
- emphasize key points; don't overload with information.
- repeat or rephrase what other students say—hearing what other students say is often difficult for hearingimpaired students.

- highlight text and study quides.
- provide note-taking assistance during lectures to allow hearing-impaired student to concentrate on the teacher.
- use peer tutoring.
- use study sheets to organize information.
- pre-teach vocabulary.
- use captioned videos, films, etc.

- show videos or visuals before presenting information to provide a knowledge base for students.
- use alternative testing methods.
- minimize background noise.
- simplify vocabulary.
- use preprinted outline of materials.

To ensure success with retaining and retrieving information...

- use multi-modalities (visual, auditory, tactile) to teach the same concept.
- teach vocabulary in context.
- use cues, prompts.
- use graphic organizers.
- use frequent repetition of key points.
- break down instructional units into smaller steps.
- show relationships among concepts through graphs, outlines, and webbing.
- use color coding to show concepts and relationships.
- use peer tutors.
- highlight important information.
- teach mnemonics as a memory tool.

- teach visual imagery.
- use rhythm, music, and movement.
- use lists
- use matrix to organize information; allow students to construct some of their own.
- use pictographs

Adapted from the Nebraska K-12 Foreign Language Frameworks, 1996

Figure 49 (continued)

STRATEGIES FOR STUDENTS WITH SPECIFIC LEARNING NEEDS

Considerations for Meeting Specific Learning Needs in Skill and Instructional Areas

To ensure success with understanding new concepts...

- pre-teach new concepts.
- identify priority learning from less important material.
- provide adequate time.
- provide meaningful practice, review, repetition
- use flow charts.
- connect previous learning to new information.
- use multiple means of learning, the same material (visual, auditory, tactile).
- have student set personal goals.
- use peer tutors.

- use multiple intelligences information to deliver material in a variety of ways.
- use cooperative learning and small groups.
- provide cues.

To ensure success with attention deficit learners...

- surround students with peers who are good role models. Encourage peer tutoring and cooperative, collaborative learning.
- maintain eye contact with students during verbal instruction.
- make directions clear and concise. Be consistent with daily instructions.
- simplify complex directions. Avoid multiple commands.
- make sure that students comprehend before beginning the task.
- repeat in a calm, positive manner, if needed.
- help students to feel more comfortable seeking assistance. (Most ADD students won't ask for help.)
- assign only one task at a time.
- monitor frequently. Use a supportive attitude.
- modify assignments as needed. Special education personnel can identify specific strengths and weaknesses of students.
- make sure you test knowledge and not attention span.
- qive extra time for certain tasks. Students with ADD may work more slowly. Don't penalize for needed extra time.
- require a daily assignment notebook if necessary. Make sure students write down all assignments each day. Parents and teachers may sign the notebook on a daily basis and use this as an additional form of communication with one another.

Adapted from the list compiled by members of CH.A.D.D. (Children with Attention Deficit Disorders) in Meeting The Special Needs of Students. Glencoe/McGraw-Hill 1997, p. 10.

APPENDIX E: Graphic Organizers

AN INTRODUCTION TO GRAPHIC ORGANIZERS

WHAT IS IT? A strategy in which teachers and students transfer abstract concepts and processes into visual representations.

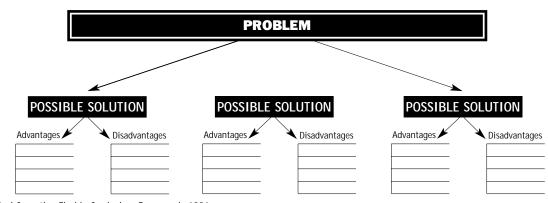
HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
The teacher provides a specific format for learning, recalling, and organizing linguistic or cultural concepts learned through the target language.	 helps students visualize abstract concepts helps learners organize ideas provides a visual format for study

Figure 51

CONSEQUENCE DIAGRAM/DECISION TREES

WHAT IS IT? A graphic organizer strategy in which students use diagrams or decision trees to illustrate real or possible outcomes of different target cultural actions or situations.

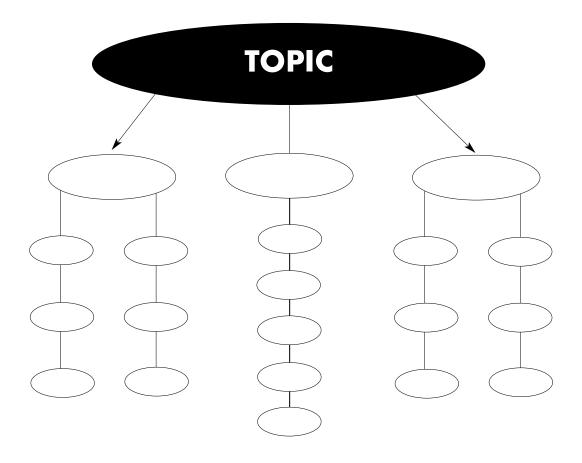
HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
Students visually depict outcomes for a given problem, by charting various decisions and their possible consequences.	 helps in transferring target-language learning to application aids in predicting with accuracy develops the ability to identify the causes and effects of decisions aids in clarifying positive and negative statements



CONCEPT MAPPING

WHAT IS IT? A graphic organizer strategy that shows the relationships among concepts. Usually the concepts are circled and the relationships are shown by connecting lines with short explanations in the target language, or graphical depictions of the objects or concepts.

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
The teacher selects a main idea. Using the target language, the teacher and students then identify a set of concepts associated with a main idea. Concepts are ranked in related groups from most general to most specific. Related concepts are connected and the links labeled with words, pictures, or short phrases.	 helps students visualize how ideas are connected, understand linguistic, relationships, and how knowledge is organized improves oral communication, comprehension, and problem-solving skills



K-W-L (KNOW-WHAT TO KNOW-LEARNED)

WHAT IS IT? An introductory strategy that provides a structure for recalling what students know regarding a target language or cultural topic, noting what students want to know, and finally listing what has been learned and is yet to be learned.

HOW DO YOU USE IT? WHAT ARE THE BENEFITS? Before engaging in an activity, reading a chap- builds on prior knowledge ter, listening to a lecture, or watching a film or develops predicting skills presentation, the teacher lists on the board · provides a structure for learning under the heading "What We Know" all the develops research skills information students know or think they know • develops communication skills in cooperative about a topic. Then, the teacher lists all the information the students want to know about a strengthens teamwork skills topic under "What We Want to Know." • provides opportunities to use target-language reading, writing, listening, speaking, and While engaging in the planned activity, the stuviewing dents research and read about the topic, keeping in mind the information they had listed under "What We Want to Know." K W What What we What After completing the activity, the students con-We Want We firm the accuracy of what was listed and identi-Know To Know Learned fy what they learned, contrasting it with what they wanted to know. The teacher lists what the students learned under "What We Learned."

Figure 54

LEARNING LOG

WHAT IS IT? A strategy to develop structured writing in the target language. An excellent follow-up to K-W-L.

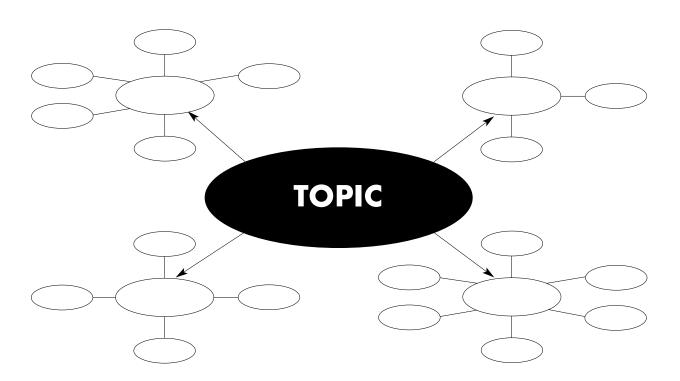
HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
During different stages of the language learning process, students respond in written form under three columns: "What I Think" "What I Learned" "How My Thinking Has Changed"	 bridges the gap between prior knowledge and new content provides a structure for translating target language concepts into written form.



WEBBING

WHAT IS IT? A graphic organizer strategy that provides a visual picture of how target language words or phrases connect to a content-based or cultural topic.

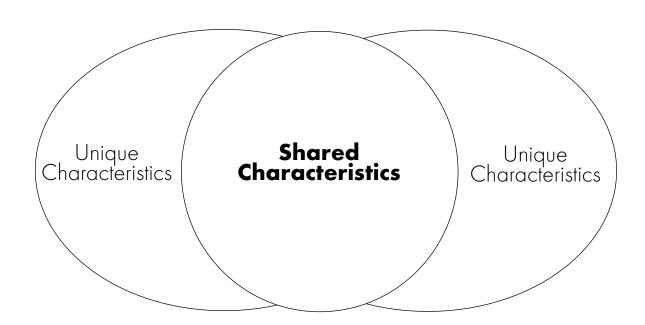
HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
The teacher lists a topic and builds a web-like structure of target language words or phrases that students call out as being connected to a topic. Students can also use this strategy individually in planning, writing, or in studying for a test.	 provides opportunities for the visual learner to "recall" the connections for later use helps students use and share their prior linguistic knowledge helps students identify patterns of information



VENN DIAGRAM

WHAT IS IT? A graphic organizer strategy, derived from mathematics, for creating a visual analysis of information representing the similarities and differences among, for example, target language concepts or target culture objects, events, animals, and people.

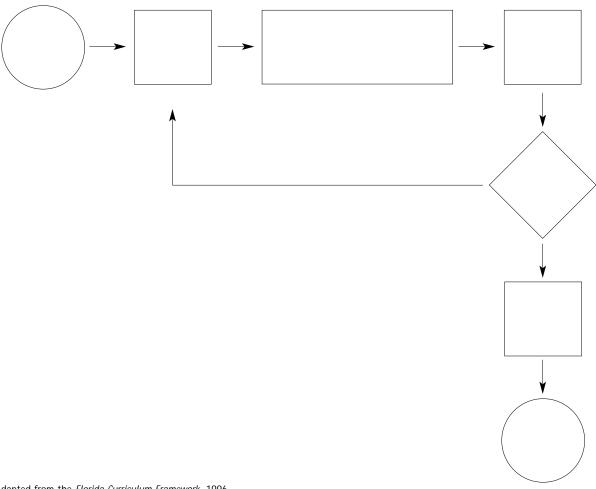
HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
Using two overlapping circles, students list unique characteristics of two items or concepts (one in the left part of circle and one in the right); in the middle they list shared characteristics. More than two circles can be used for a more complex process.	 helps students organize ideas, target language and culture concepts helps students develop a plan for writing allows students to focus on the similarities and differences within and among languages and cultures. develops the ability to draw conclusions and synthesize stimulates higher cognitive thinking skills



FLOWCHART

WHAT IS IT? A graphic organizer strategy used to depict a sequence of events, actions, roles, or decisions.

HOW DO YOU USE IT?	WHAT ARE THE BENEFITS?
Students structure a sequential flow of events, actions, roles, or decisions graphically on paper.	 fosters logical and sequential thinking focuses on cultural connections develops the ability to identify details and specific points develops organizational skills aids in planning provides an outline for writing in the target language



T-CHART*

Purpose: To clarify central concepts or ideas; to collect specific examples for an idea or behavior.

Thinking Skills: Specifying, categorizing

How to use: In the "looks like" column, list all the behaviors or observable characteristics related to

a topic; in the "sounds like" column, list all the sounds or audible characteristics,

including possible verbal messages.

*As described and illustrated in Bellanca, 1992

Example:

CONCENSUS		
Looks Like:	Sounds Like:	
■ nodding head	■ "I can live with it."	
■ eye contact	■ "Good idea."	
■ smile	■ "That will help us."	
■ attention	■ "I see your point."	

Name(s)		Topic:
T-CHART		
Title:		
	Looks like:	Sounds like:

Adapted from Nebraska K-12 Foreign Language Frameworks, 1996

APPENDIX F: Key Terms for Teacher Preparation

Figure 59

MODEL METHODS COURSE (Elementary Level)

Learner

L,

(second language)
best practices
current research
program articulation
school and community
learner-centered classroom
instructional decision-making

lesson plans that reflect the New Jersey Core Curriculum Content Standards for World Languages

variety of instructional practices • relationships
variety of assessments • developmentally appropriate
integration of the target culture • FLES and Immersion
professional activities • ethical conduct and professionalism
connection with other disciplines

Teacher

ASSESSMENT

Content

Adapted from Nebraska K-12 Foreign Language Frameworks, 1996

Figure 60

MODEL METHODS COURSE (Secondary Level)

Learner

L

(second language)
best practices
current research
personalized approach
school and community
learner-centered classroom

lesson plans that reflect the New Jersey Core Curriculum Content Standards for World Languages

variety of assessments • inclusive practices
teacher expectations • diversity • technology
professional activities • ethical conduct and professionalism
meaningful learning experiences
integration of the target culture
connection with other disciplines

Teacher

ASSESSMENT

Content

APPENDIX G: Cross-Content Workplace Readiness and Systems Thinking

ILLUSTRATIONS OF THE INTERDISCIPLINARY, SYSTEMS THINKING APPROACH

The following three vastly different scenarios illustrate the interdisciplinary, systems thinking approach. Although they are presented in elementary, middle, and high school categories, the scenarios can be adapted to other developmental levels through the creativity of the teacher/facilitator. The use of a world language can be effectively incorporated into all of these scenarios. The level of language sophistication needs to be adapted for the specific benchmark grades (K-4, 5-8, and 9-12).

Elementary School Level: The Pyramid Reconstruction Systems Thinking Project

The primary task of this project is to engage students in Grades 3 and 4 in an activity that provides them with an opportunity to discuss and debate the system support mechanism that needed to be in place to allow the great pyramids of Egypt to be constructed.

Note: Student problem-solving and thinking processes are the important aspects. This activity also focuses on the ability to communicate the results to other members of the class.

Background. The Great Pyramids of Giza, built over 4,500 years ago, continue to impress modern-day engineers and technologists. These tombs are the most famous pyramids, but there are more than 80 other pyramids in Egypt. The largest of the three, the Great Pyramid of King Khufu, was built about 2550 B.C. At its peak, it was 481 feet tall and had a square base of 756 feet on each side. Approximately 2,300,000 blocks of solid limestone, each weighing about 2.5 tons, were used in its construction. Many scholars have offered theories on how the Egyptians accomplished their construction; however, there is no definitive proof substantiating their findings.

The problem. The ancient Egyptians were faced with many problems while building the pyramids at Giza 4,500 years ago. One of the most obvious problems that they had was moving heavy blocks of stone (about 2½ tons each) into position to build the pyramid. The largest pyramid at Giza is over 450 feet high and used over 2 million stones. To imagine how high the pyramids actually are, they would be more than 1½ football fields standing end on end. The problem is to discover a successful technique to move a large stone up an inclined plane.

The materials. A stone, an inclined plane, sand, water, rope, and wood are the materials needed for this project.

Quality workers. The Egyptians needed to be quality workers. Clearly, their finished project is evidence of their ability to work both individually and in teams. Obviously, the Egyptians understood a great deal about technology and practical problem solving; they were critical thinkers who knew how to make decisions. We know that there was division of labor among the ancient Egyptian workers. For example, there were surveyors, stone cutters, rope pullers, engineers, and architects and designers.

The ancient Egyptians worked on the pyramids only three months of the year, when the Nile River overflowed. Workers demonstrated self-discipline and self-management skills. The Egyptians needed to be safety-minded to insure that the people who were doing this dangerous work would not be hurt.

Sample connections. Identified below are some examples of how the classroom teacher may emphasize various content areas around this specific activity and theme.

The Arts (Visual and Performing)—Elements of design and aesthetics in the beauty of the pyramid itself may be explored. For example, the interior walls were decorated with paintings. Some of the objects found within the pyramid might be art or artistically designed products.

Comprehensive Health and Physical Education—Students may explore the diet of the ancient Egyptians in explaining how they were physically and mentally fit for this arduous task.

Language Arts Literacy—Although students will use all of their language arts literacy skills throughout this activity, emphasis may be placed on the student's ability to speak to his or her audience during a culminating presentation on the activity. Further research on topics of interest to the student may be pursued.

Mathematics—Students will explore the importance of geometric shapes and properties in designing the pyramids.

Science—Students will explore the impact of how the needs of the building system were satisfied by a variety of services. Students can construct a chart or diagram that illustrates a variety of system components that would be necessary to support the building project. Include items such as where the water to drink would come from and how it would have been transported and stored. Groups of students can discuss, research, and present to the class a variety of system needs, conveying what, where, and how much of the support would have been needed for the project. Discuss the principles of levers and wheels.

Social Studies—The Egyptian culture will be explored. Students will examine the significance of the pyramids as well as how human beings learn to work together in teams. (It is estimated that between 40,000 and 50,000 people worked collaboratively on the goal of completing the pyramid.)

World Languages—Students will explore related aspects of the Egyptian culture that required early settlers from different communities on the Nile to agree to use hieroglyphics to assist their interaction for the purposes of economics, agriculture, and the building of the pyramid. **World language use should reflect the outcomes indicated in the cumulative progress indicators for grades K-4 (e.g., "Describe people, places, things and events using short phrases and simple sentences."**).

Middle School Level: The Real Game

Forty-six New Jersey school districts participated in "The Real Game" pilot program in April 1998. The Real Game is a hands-on, practical, experiential learning program that allows students to experience various aspects of the working world by using role playing and game devices. It is cross-curricular and designed for middle and junior high school classes (primarily seventh and eighth grades) with a maximum of 40 students. (Additional versions, ranging from Grade 1 through adult, are currently being planned, developed, and/or field tested by the National Occupational Information Coordinating Committee [NOICC].) Through a series of interdisciplinary exercises and events guided by teachers or counselors, students become more aware of the world of work and how their actions in school affect their futures. Anecdotal records from New Jersey teachers indicate that content area teachers have reported increased student interest in academics as they begin to see the relevance of their studies to life. World language use should reflect the outcomes indicated in the cumulative progress indicators for Grades 5-8 (e.g., "Organize thoughts into coherent oral speech.").

How does The Real Game work? Each of the five units is described below.

Unit 1: Learning a living. In this first unit, the students are given an overview of The Real Game. The game is presented as a journey in career exploration that will bring the students to "assume the mantle of the expert." The students are informed that they will, through a randomly chosen occupation, explore aspects related to adult life in our society. In order to assess their current knowledge of terminology and other aspects related to the work world, students complete a questionnaire. (They fill out the same questionnaire at the end of unit 5 to evaluate their progress.) The students play the first round of The Spin Game (an interdisciplinary multiple-choice question-and-answer game) and form groupings that serve as the basis of many subsequent activities for The Real Game program.

Unit 2: Making a living. In the second unit, the students really take on their roles. Four activities help them to gradually imagine themselves as adult workers. First, the students explore and express their dreams by choosing items on the Wish List that they would like to have in their adult life. Reality comes into play when students have to balance their monthly budgets (by applying their mathematical skills) and assess what they can actually obtain while taking income and chance (represented by Chance Cards) into consideration. The students then start to personalize their Activity Poster as they gather information on their neighbors' occupations. Some elements on the Activity Poster include transferable skills, annual holidays, gross and net monthly income, income tax, bills, and expenses.

Unit 3: Quality of life. In unit 3, the students choose leisure and holiday activities while still taking into account the profile assigned to them. They examine their necessary daily activities and then choose activities to do during their free time. The students then plan a group holiday while taking into account their budget and the amount of vacation time each member has. This is an exercise in negotiation that will give them the opportunity to research specific destinations as well as a variety of occupations in the travel industry.

Unit 4: Changes and choices. By participating in this unit's five activities, the students are made aware of unexpected elements that occur in the work world and in life. Unforeseen circumstances change the course of the game as students must offer support and assistance to colleagues who are faced with a job loss. Activities such as group discussions and essays help students think of positive actions that may bring new possibilities. Finally, the entire class is rendered jobless by large-scale disasters. While working as a team, the students offer solutions and learn how their transferable skills will enable them to grasp other opportunities. The students then play the second round of The Spin Game so that they may continue to explore the occupations, terminology, and links that exist between their schooling and the work world.

Unit Five: The personal journey. In the last unit of the Real Game, the students imagine themselves in the future and must reflect on their career journey by talking with individuals in the community. Guest speakers are invited to a Career Day. Activities such as these enable the students to share their experiences and new knowledge as well as gather information on the present work world and a variety of careers.

High School Level: The Life Cycle of a Pencil

Activity. Provide each student with a wood pencil. Have them brainstorm on the board a list of materials that make up the pencil, along with the natural resources from which they are derived. Ask them where these natural resources and other materials come from. Discuss possible origins, and locate these on a world map. Have the students learn the word for pencil in the languages of each country and determine whether pencils are in fact used in each country. World language use should reflect the outcomes indicated in the cumulative progress indicators for Grades 9-12 (e.g., "Communicate orally with increasing logic and accuracy.").

APPENDIX G: CROSS-CONTENT WORKPLACE READINESS AND SYSTEMS THINKING

A list of the components of a wood pencil and their possible origins is provided below:

■ Copper - Canada
 ■ Zinc - Poland
 ■ Clay - Mississippi
 ■ Incense Cedar - California
 ■ Graphite - Sri Lanka
 ■ Rubber - Brazil

■ Gum (sap) - Mexico

Discuss with students the appropriate first aid if someone is accidentally stuck with a pencil. Then have the students consider the life cycles of a wooden lead pencil "from cradle to grave." Where do the makings of a pencil begin? Where does a pencil stub go? Draw a large circle on the board with a pencil in the middle of it. Locate steps regarding the formation, use, and disposal of a pencil in appropriate areas around the circle. Sample steps are given below:

■ Pumice - Italy

1. Wood is harvested; truck hauls tree to mill.

2. Mill prepares lumber; lumber is shipped to factory.

3. Graphite is mined and shipped to factory.

4. Clay is mined and shipped to factory.

5. Gums are tapped, prepared, and shipped to factory.

6. Pencils are manufactured.

■ Petroleum - Saudi Arabia

7. Trucker hauls pencils to warehouse or railroad.

8. Trucker hauls pencils to wholesale dealers.

9. Trucker hauls pencils to retail stores.

10. Customer drives to store to buy pencils.

11. Customer uses then discards pencil.

12. Pencil hauled to landfill or incinerator.

Have the students identify the forms of energy (including human) required to extract, process, manufacture, and transport the pencils. Identify various modes of transportation that are available. Identify where materials might be reused or recycled. Throughout the process, identify and research related careers. These other activities usually require a smaller set of steps and can be drawn as smaller concentric circles overlapping with larger circle.

APPENDIX G: CROSS-CONTENT WORKPLACE READINESS AND SYSTEMS THINKING

Have the students provide examples of feedback that can be obtained throughout the "life cycle of a pencil." Have the students explain how that feedback is used to control, alter, or effect the behavior of a system. Examples include the following:

- overall demand for, and sales of, pencils;
- seasonal fluctuation of pencils, or decrease or increase of sales;
- availability of refillable, plastic pencils and the subsequent need to find new markets for lead pencils;
- increased postage for shipping;
- increased gasoline prices for hauling;
- reduction of the environmental impacts of graphite mining, which causes a rise in production costs;
- development of a new technology that is only feasible if more pencils are produced (finding new markets becomes a priority);
- use of only recycled materials in designing pencil packaging; and competitor's reduction in price per pencil, which necessitates cutting of production costs.

Extension Activities. Identify materials that are generated or produced in your local community. Have groups of students select one and research its origins, use, and disposal from "cradle to grave." Multiple sources of information from the library media center and the community should be accessed, including local tours, visuals, interviews, the Internet, etc. Have students present their findings using a variety of media. Identify and research related careers. Invite guest speakers to address the students at a career day.

Reference. This activity was adapted from "Resource-Go-Round," a *Project Learning Tree Activity Guide* (pp. 316-319).